CITY OF FOSSIL, OREGON

COMPREHENSIVE PLAN AND IMPLEMENTATION MEASURES

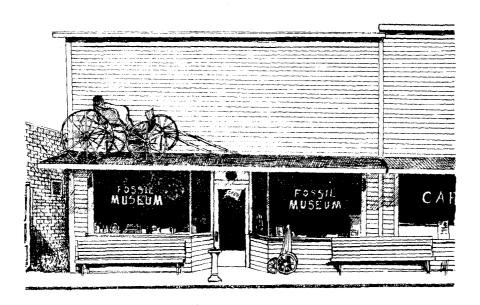


TABLE OF CONTENTS

FORWARD

Comprehensive Plan Ordinance Application to Amend Comprehensive Plan Ordinance* Comprehensive Plan Map Resolution Adopting Technical Report

Zoning Ordinance
Application to Amend Zoning Ordinance*
Variance/Conditional Use Application*
Application for Building/Mobile Home Zoning Sign-Off*
Zoning Map

Subdivision Ordinance
Application to Amend Subdivision Ordinance*
Application for Partition and Subdivision of Land*

Mobile Home Park Ordinance
Application to Amend Mobile Home Park Ordinance*
Mobile Home Park Sketch Plan Application*
Mobile Home Park Final Plan Application*
Application for Mobile Home Park License

Resolution Adopting Fee and Cost Schedules Land Use Application Fee Schedule Variable Land Use Development Costs

* NOTE: A checklist has been included with each type of Application as a means of simplifying administration and record keeping.

FORWARD

This document has been developed to address the future needs of the City of FOSSIL, OREGON and to meet the requirements of the Statewide Planning Goals as adopted by the Oregon Land Conservation and Development Commission pursuant to Oregon Revised Statute 197.

The Plan and Implementation measures are based on the background information, facts, and considerations contained in the "Comprehensive Plan Technical Report for Wheeler County and the Cities of Fossil, Mitchell, and Spray", March, 1980, which has also been prepared by the East Central Oregon Association of Counties.

The preparation of this document was financed in part through Comprehensive Planning Assistance Grants from the Oregon Land Conservation and Development Commission (LCDC).

The preparation of this report was financially aided in part through federal grants from the Department of Housing and Urban Development, under the Comprehensive Planning Assistance Program authorized by Section 701 of the Housing Act of 1954, as amended.

COMPREHENSIVE PLAN ORDINANCE
APPLICATION TO AMEND COMPREHENSIVE PLAN ORDINANCE
COMPREHENSIVE PLAN MAP
RESOLUTION ADOPTING TECHNICAL REPORT

ORDINANCE NO. 205

AN ORDINANCE ADOPTING THE CITY OF FOSSIL

COMPREHENSIVE PLAN

SECTION 1. AUTHORITY AND ENACTMENT

Pursuant to Oregon Revised Statutes Chapters 92, 197, 215 and 227, the Statewide Planning Goals, and in coordination with Wheeler County and other affected governmental units, the Fossil City Council hereby adopts the City of Fossil Comprehensive Plan including plan goals and policies as enumerated herein and the plan map included as Attachment "A".

SECTION 2. PLAN TECHNICAL REPORT

The technical report provides the background information, facts and considerations that the city's comprehensive plan goals, policies and map are based on. The technical report is adopted by resolution as part of the plan and is the supporting ducument subject to revision as new technical data becomes available. When new data indicates that the city's plan should be revised amendments shall be made as provided in Section 8.

SECTION 3. PLAN IMPLEMENTATION MEASURES

All plan implementation measures including but not limited to the Zoning Ordinance, Subdivision Ordinance, and Mobile Home Park Ordinance shall be consistent with and subordinate to the City Comprehensive Plan.

SECTION 4. AVAILABILITY OF PLAN

After the City Comprehensive Plan receives acknowledgement of compliance from the Oregon Land Conservation and Development Commission, the comprehensive plan, technical report and implementation measures shall be available for use and inspection at City Hall, County Courthouse office, East Central Oregon Association of Counties office in Pendleton, and the Department of Land Conservation and Development office in Salem.

SECTION 5. PLAN GOALS AND POLICIES

The following statement of goals and policies provide a general long-range basis for decision-making relative to the future growth and development of the City. The goals are patterned after and are in direct response to applicable Oregon Statewide Planning Goals. The policy statements set forth a guide to courses of action which are intended to carry out the goals of the plan. The policy statements present the City's position on matters pertaining to physical improvements and community development.

A. <u>Citizen Involvement</u>

GOAL: To develop a citizen involvement program that insures opportunity for citizens to participate in all phases of the planning process.

It shall be City Policy:

- 1. To conduct periodic community surveys to ascertain public opinion and collect information; tabulated survey results shall be distributed.
- 2. To encourage people to attend and participate in planning commission and city council meetings and hearings.
- 3. To establish advisory committees as necessary to study community problems and make recommendations for their solution.

B. Land Use Planning

GOAL: To establish a land use planning process and policy framework as a basis for all decisions and actions related to use of land and to assure an adequate factual base for such decisions and actions.

- To prepare data inventories on natural resources, man-made structures and utilities, population and economic characteristics, and the roles and responsibilities of affected governmental units.
- 2. To identify lands suitable for development and areas where development should be restricted.
- 3. To develop economic and population projections.
- 4. To determine the land requirements for projected economic development and population growth.
- 5. To determine the public facilities and services required to accommodate existing unmet public needs and expected economic and population growth.
- 6. To revise the comprehensive plan and urban growth boundary for the City of Fossil as necessary based on available information, citizen input, coordination with affected governmental units, and the goals and policies adopted herein.

- 7. To prepare, adopt and revise as necessary zoning, subdivision and mobile home park ordinances.
- 8. To establish additional policies and implementation measures consistent with the Comprehensive Plan as necessary.

C. Agricultural Lands

GOAL: To preserve and maintain agricultural lands.

It shall be City Policy:

- 1. To identify agricultural lands which should be preserved and protected until needed for urban development.
- 2. To encourage residential, commercial, and industrial development within the urban growth boundary.
- 3. To discourage non-farm development outside the urban growth boundary.

D. Open Spaces, Scenic and Historic Areas, and Natural Resources

GOAL: To conserve open space and protect natural, scenic, historic and cultural resources.

It shall be City Policy:

- To identify open spaces; scenic, paleontological, cultural and historic areas; and natural resources which should be preserved from urban development.
- 2. To preserve open space through public acquisition of suitable land and by encouraging provisions for open space in private developments.
- 3. To examine any publicly-owned lands including street rights-of-way for their potential open-space use before their disposition.
- 4. To encourage multiple uses of open space land provided that the uses are compatible.
- 5. To protect paleontological, archaeological and historic sites, structures and artifacts through zoning and subdivision regulations pending development of a natural and historic area preservation ordinance.
 - 6. To conserve the area's natural resources.
- 7. To protect fish and wildlife habitat through the preservation of raparian vegetation and use of setbacks or buffer zones along all water areas.
 - 8. To discourage development or land uses that require drainage, channelization, filling, or removal of raparian vegetation along any water source.
 - 9. That supplemental plantings of seed and fruit-producing, ornamental shrubs and other ground cover shall be encouraged to provide additional habitat for wildlife within new developments.

E. Air, Water and Land Resources Quality

GOAL: To maintain and improve the quality of the air, water, and land resources of Fossil.

It shall be City Policy:

- 1. To limit all discharges from existing and future development to meet applicable state or federal environmental quality statutes, rules and standards.
- 2. To encourage industries to locate in Fossil which would have no significant detrimental effect on the environmental resources of the area.
- 3. To monitor resident's noise complaints and develop a noise control ordinance should problems arise in the future.

F. Areas Subject to Natural Disasters and Hazards

GOAL: To protect life and property from natural disasters and hazards.

It shall be City Policy:

- 1. To encourage development to locate outside floodplains, natural drainageways, steep slopes, and other hazardous areas.
- 2. To improve Butte Creek and initiate studies of other water courses within the City to determine ways of reducing flood hazard.
- 3. To require site specific information clearly determining the degree of hazard present from applicants who seek approval to develop residential, commercial, or industrial uses within known areas of natural disasters and hazards.
- 4. To prepare and adopt a Flood Area Management Ordinance upon completion of a final Flood Hazard Map by the U. S. Department of Housing and Urban Development (HUD).
- 5. To cooperate and work with Wheeler County and the Soil Conservation Service to reduce hazards associated with Waterspouts.

G. Recreational Needs

GOAL: To satisfy the recreational needs of the citizens of Fossil and visitors.

- 1. To develop public meeting places and indoor recreational facilities for all age groups.
- To build additional park and outdoor recreational facilities in order to meet recreational needs of residents and visitors as the community grows.
- 3. To support development of a museum to protect local artifacts and promote tourism.
- 4. To encourage development of tourist commercial uses such as shops, motels, restaurants, gas stations and similar uses.
- 5. To require the dedication of park land or fee in lieu of for park land or facilities as a part of the review and approval of subdivisions and planned unit developments.

6. To plan community recreation facilities in conjunction with existing and planned school facilities so that they complement each other in function.

H. Economic Development

GOAL: To diversify and improve the economy of Fossil.

It shall be City Policy:

- 1. To preserve the land north of the John Day Highway and southeast of the fairgrounds for industrial development and protect this area from encroachment of incompatible land uses.
- 2. To encourage diversified industrial development.
- 3. To minimize high noise levels, heavy traffic volumes, and other undesirable effects of heavy commercial and industrial developments.
- 4. To provide facilities necessary to attract and serve industry.
- 5. To cooperate with and encourage the use of local manpower training agencies and programs to expand job opportunities, reduce unemployment, reduce out-migration of youth, accommodate the growth of the local labor force, and maximize the utilization of local manpower as job opportunities increase.
- 6. To develop an improvement plan for the downtown area and encourage concentration of retail and service businesses, professional offices, financial institutions and public services.
- 7. To encourage tourist and commercial development adjacent to the intersection of First Street and Broadway.

I. Housing

GOAL: To increase the supply of housing to allow for population growth and to provide for the housing needs of the citizens of Fossil.

- 1. To encourage a moderate rate of growth and a mixed population of varying age groups, incomes, and life styles.
- 2. To cooperate with individuals and agencies involved in the development of housing for low and moderate income persons especially senior citizens.
- 3. To encourage future residential developments which provide prospective buyers with a variety of residential lot sizes, a diversity of housing types, and a range in prices.

- 4. To require that areas which are subdivided or partitioned for low density residential development be laid out so that such areas may be further subdivided or partitioned at a later time while still ensuring that necessary public facilities can be developed. Sub areas which are equal to or greater than 12 percent slope are excepted.
- 5. To allow mobile homes on individual lots as an outright use and mobile home parks as a conditional use.
- 6. To encourage multi-family residential development.

J. Public Facilities and Services

GOAL: To plan and develop a timely, orderly, and efficient arrangement of public facilities and services to serve as a framework for urban development.

- 1. To cooperate in the development of programs for senior citizens.
- 2. To require underground installation of utilities in all new developments and as major improvements are made to areas with above ground utilities.
- 3. To cooperate with agencies involved in providing and coordinating social services and consider pooling of city resources with social agencies to provide needed services with the community.
- 4. To encourage the development of health services.
- 5. To develop, maintain, update, and expand police and fire services, streets and sidewalks, water and sewer systems, and storm drains as necessary to provide adequate facilities and services to the community.
- → 6. To work with Wheeler County to insure adequate provison for and control of solid waste disposal sites.
 - 7. To plan public facilities, utilities, and services to meet expected demand through development of a capital improvement program.
 - 8. To provide city water and sewer services only within the urban growth boundary.

- 9. To discourage development of new wells within the urban growth boundary if such wells either individually or collectively will substantially reduce the City's ability to provide a dependable source of water.
- 10. To identify approximate locations of future streets, water tank sites, and other public facilities.
- 11. To require necessary onsite public facilities to be provided in new subdivisions including but not limited to water, sewer, and streets.
- 12. To require property owners to pay their fair share of the costs of extension of public facilities which will serve their property.
- 13. To encourage the county to vacate Steinwer's Addition (County Fairgrounds).

K. Transportation

GOAL: To provide and encourage a safe, convenient, and economic transportation system.

It shall be City Policy:

- 1. To work with Wheeler County to develop joint policies concerning county roads within the urban growth boundary.
- 2. To develop good transportation linkages (pedestrian, vehicular, bicycle, etc.) between residential areas and major activity centers.
- 3. To work with the Oregon Department of Transportation to minimize conflicts between through and local traffic on the John Day Highway to reduce traffic hazards and expedite the flow of traffic.
- 4. To study the feasibility of developing a public airport in northern Wheeler County.
- 5. To plan a system of collector streets to serve the area within the urban growth boundary.
- 6. To support current projects underway to assist the transportation disadvantaged and seek out additional programs which will provide affordable public transportation and delivery of emergency services to those residents not presently served.

L. Energy Conservation

GOAL: To conserve energy and develop and use renewable energy resources.

- 1. To revise the zoning ordinance to protect solar access.
- 2. To encourage orientation and design of new streets and buildings to allow for utilization of solar energy and provision of landscaping to reduce summer cooling needs.

- 3. To design the extension and upgrading of water and sewer lines and facilities to minimize energy use.
- 4. To protect existing trees.
- 5. To encourage use of solar energy.
- 6. To encourage building owners to insulate their buildings to conserve energy and reduce operating costs.

M. Urbanization

GOAL: To provide for an orderly and efficient transition from rural to urban land use.

It shall be City Policy:

- 1. To establish an urban growth boundary to identify and separate urbanizable land from rural land.
- 2. To encourage development to occur within a relatively compact urban area with controlled outward growth by phasing extension of public facilities.
- 3. To require that the urban growth boundary and comprehensive plan be jointly amended by the City of Fossil and Wheeler County as necessary and appropriate prior to consideration of land for annexation.
- 4. To consider only those areas that are within the urban growth boundary for annexation to the city.

SECTION 6. PLAN AND IMPLEMENTATION MEASURE REVIEW

The City Comprehensive Plan and implementation measures shall be reviewed at least annually to determine conformity with changes in:

Oregon Revised Statutes and administrative rules;

Oregon Case Law;

Oregon Statewide Planning Goals;

Requirements of the City;

Needs of residents and landowners; and

Concerns of the County and other affected governmental units.

If the City Comprehensive Plan, implementation measures, or both fail to conform to any of the above criteria, the non-conforming document(s) shall be amended as necessary and as soon as practicable.

SECTION 7. PLAN AMENDMENT APPLICATIONS

An amendment to the text of this ordinance or to the comprehensive plan map may be initiated by the City Council, City Planning Commission, an affected governmental unit, or by a property owner or resident of the City. All applications for plan amendments shall be made on forms available from the City accompanied by a fee in an amount established by the City Council.

SECTION 8. PLAN AMENDMENT PROCESS

Amendment of the Comprehensive Plan shall be based on the following procedure and requirements.

- A. The Planning Commission shall set a public hearing date and give notice thereof through a newspaper of general circulation in the City at least ten (10) days prior to the hearing and if applicable, notice shall be mailed to:
 - 1. Property owners within 250 feet of land subject to a proposed amendment to the plan map; and
- 2. Affected governmental units which may be impacted by or who have requested opportunity to review and comment on proposed amendments.
- B. Copies of proposed amendments shall be made available for review at least ten (10) days prior to the Planning Commission hearing.
- C. Within ten (10) days after the close of the public hearing, the Planning Commission shall make findings of fact and recommend to the City Council adoption, revision or denial of proposed amendments.
- D. Upon receipt of the Planning Commission recommendation the City Council shall set a public hearing date and give notice thereof through a newspaper of general circulation in the City at least ten (10) days prior to the hearing and if applicable, notice shall be mailed to:
 - 1. Property owners within 250 feet of land subject to a proposed amendment to the plan map; and
 - 2. Affected governmental units which may be impacted by or who have requested opportunity to review and comment on proposed amendments.
- E. Copies of proposed amendments and the Planning Commission recommendation shall be made available for review at least ten (10) days prior to the City Council hearing.
- F. Within ten (10) days after the close of the hearing, the City Council shall make findings of fact and adopt, adopt with changes, or deny the proposed amendments. Adoption of plan amendments is effective upon:

- 1. City adoption in the case of amendment of the plan for an area within the city limits.
- 2. County adoption and Land Conservation and Development Commission approval in the case of amendment of plan goals or expansion of the urban growth boundary beyond the city limits.
- G. Copies of plan amendments adopted by the City shall be sent to the County and the Land Conservation and Development Commission within ten (10) days after adoption.

SECTION 9. SEVERABILITY

The provisions of this ordinance are severable. If a section, sentence, clause, or phrase shall be adjudged by a court of competent jurisdiction to be invalid, the decision shall not affect the validity of the remaining portions of this ordinance.

The City Council declares an emergency and this ordinance will take effect upon the date of adoption.

APPROVED AND ADOPTED by the Fossil City Council on this ______ day of

Mayor

Wit Maco

ATTEST:

City Recorder

CITY OF FOSSIL, OREGON APPLICATION TO AMEND COMPREHENSIVE PLAN ORDINANCE

APPLICANT		
Name		
Address		
Phone No		
TYPE OF APPLICANT (Check one)		
Landowner (agent*) within Urban Growth Boundary		
Resident (renter) within Urban Growth Boundary		
Governmental Unit: City of Fossil, County,		
Special District, State Agency, Federal Agency		
*Note: If agent, attach written authorization to represent landowner.		
TYPE OF AMENDMENT		
Text: Goal, Policy, Other; Section(s)		
Applicant shall prepare and attach a copy of proposed text amendment to this application.		
Map: Present Land Use Classification is		
Proposed Land Use Classification is		
Inside city limits (yes or no)		
Outside city limits but within Urban Growth Boundary (yes or no)		
Amendment to Urban Growth Boundary (yes or no)		
Applicant shall prepare and attach the following to this application:		
 8 1/2" x 11" location map of area subject to proposed map amendment drawn to scale, 		
(2) Either assessor's map or other parcel map drawn to scale showing proposed map amendment, and		
(3) A list of names and addresses of property owners** whose property is subject to the proposed map amendment or with- in 250 feet of the exterior boundary thereof.		
**Note: This information available from County Assessor's office.		

JUSTIFICATION FOR AMENDMENT

Applicant shall prepare and attach a presentation of facts and reasons which establish need, appropriateness and purpose of the proposed amendment.

FEE		
Refer to fee schedule a	dopted by City Cou	ncil. \$
I, agent, resident, representa and information contained in are true and correct to the	n the above applica	, (Circle one: Landowner, unit) swear that the details ation and attachments thereto
Signature of A	pplicant	Date
•		
I,		, City Recorder of Fossil,
attest that the foregoing a	pplication and att	achments there to were
received by me on the	day of	, 19, from
	accompanied	by a fee of \$
	· 	
City Recorder		

SCHEDULE AND CHECKLIST

APPLICATION TO AMEND CITY OF FOSSIL COMPREHENSIVE PLAN ORDINANCE

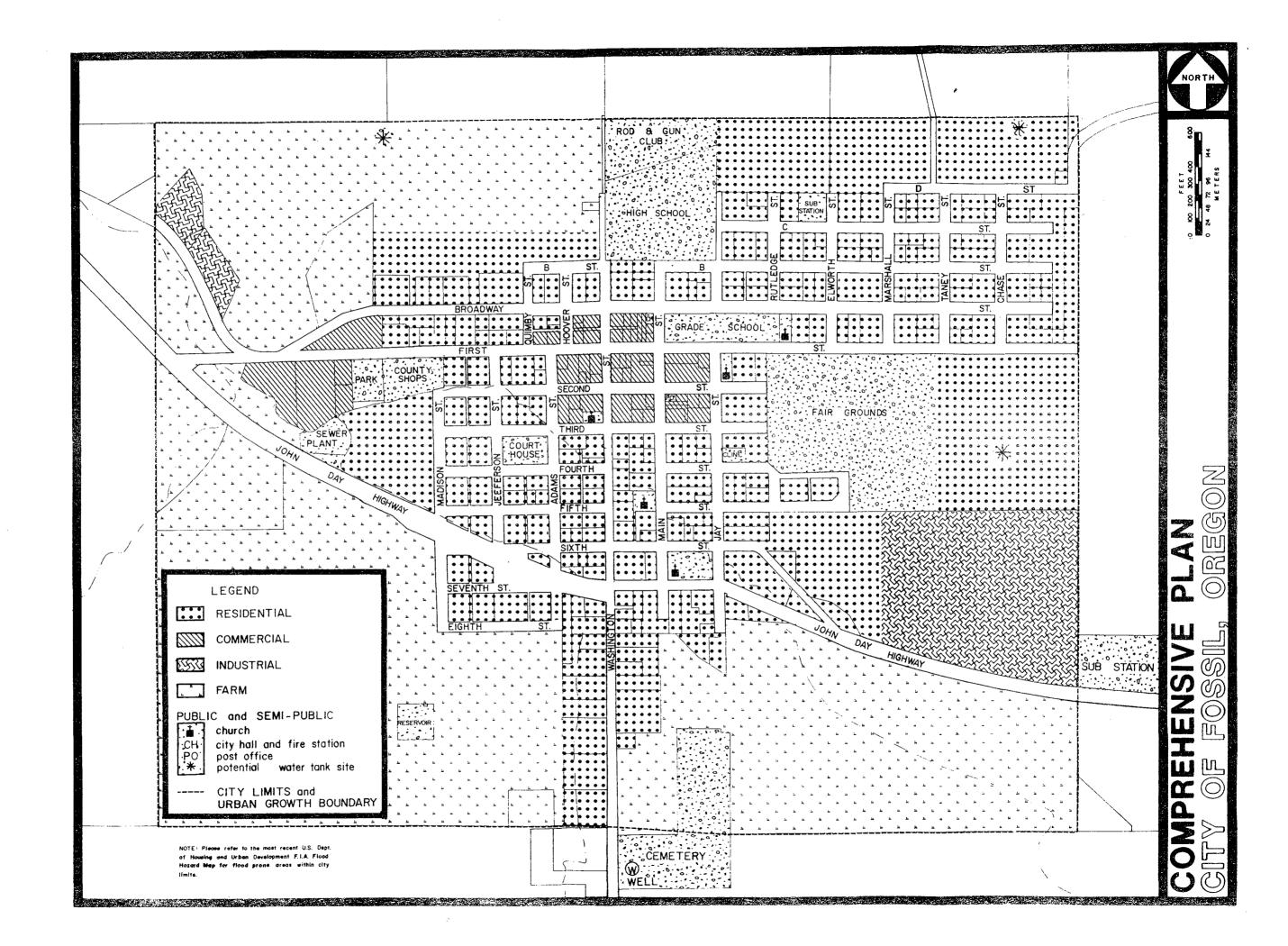
		Date
1.	Application submitted by applicant	
2.	Planning Commission hearing date set	
3.	Public notice of Planning Commission hearing	
	a) Mailed to property owners	·
	b) Mailed to affected governmental units	
	c) Published in local newspaper	
4.	Planning Commission hearing held	
5.	Planning Commission recommendation (within 10 days of hearing)	
6.	City Council hearing date set	
7.	Public notice of City Council hearing	
	a) Mailed to property owners	
	b) Mailed to affected governmental units	
	c) Published in local newspaper	
8.	City Council hearing held	
9.	City Council decision (within 10 days of hearing)	
10.,	Applicant notified of decision	
	If plan map amendment for an area within the city limits, then	
11.	Effective date, if amendment adopted by City Council	
12.	Amendment sent to County and LCDC for their records	
	If plan map amendment for an area within the Urban Growth Boundary but outside city limits or plan policy amendment, then,	
11.	Applications and hearing record referred to County for action if amendment adopted by City Council	

14.	Effective date, if amendment co-adopted by county	
13.	Amendment sent to LCDC for their records if co-adopted by County	
	If Urban Growth Boundary or plan goal amendment, then	
11.	Application and hearing record referred to County for action if amendment adopted by City Council	
12.	Application and hearing record(s) referred to LCDC for review if amendment co-adopted by County	
13.	Effective date, if amendment approved by LCDC	

CITY RECORDS

APPLICATION TO AMEND CITY OF FOSSIL COMPREHENSIVE PLAN ORDINANCE

- 1. Application and attachments thereto
- 2. Schedule and checklist
- 3. Copies of public notices
- 4. Analysis of applicable plan goals and policies
- 5. Planning Commission hearing record, findings of fact and recommendation
- 6. City Council hearing record, findings of fact, conclusions, decision
- 7. Copy of notice to applicant of decision
- 8. If amendment approved copies of notices to County and LCDC . . . as appropriate $\,$



RESOLUTION # 204

Adopting the Comprehensive Plan Technical Report as part of the Fossil Comprehensive Plan.

WHEREAS, the Comprehensive Plan Technical Report provides the background information, facts, and considerations that the City comprehensive goals, policies, implementation ordinances, and maps are based on; and

WHEREAS, the Comprehensive Plan Technical Report will be subject to review and revision at regular intervals to include new technical data as it becomes available; and

WHEREAS, the inclusion of new data in the Comprehensive Plan Technical Report could necessitate amendments to the City Comprehensive Plan and Implementation Ordinances.

NOW, THEREFORE, BE IT RESOLVED that the Fossil City Council adopts the Comprehensive Plan Technical Report by resolution as a part of the Fossil Comprehensive Plan.

APPROVED and adopted this 16th day of June, 1980.

WF Max Sures

ATTEST:

City Recorder