

LIB101: INTRODUCTION TO THE LIBRARY

Instructors	Phone	E-mail	Office	Hours
Stephanie Michel	346-1897	smichel@oregon	142 Knight Library	By appt
Heather Ward	346-3047	hward@oregon	142 Knight Library	By appt

Class Meets

January 8 - March 12
Tuesdays 1:00 - 1:50 pm
Edmiston Classroom - Knight Library Room 144

Class web site: <http://libweb.uoregon.edu/subjguid/lib101/>

Course Overview

This course is intended to provide a basic level of familiarity and comfort in using common library resources to find information. Resources include library catalogs, periodical indexes, electronic resources, government documents and special collections. Specific goals and objectives include the following: Students will learn how the library works--they will be able to find an article when they have a citation and they will feel comfortable asking questions. Students will learn how to do research--analyze their topics, develop a search strategy, and evaluate information and information sources. Finally, they will learn how to prepare a bibliography using an established style to format their bibliographic citations.

Course Materials

There are no required readings for this class.

Grading Options

LIB 101 is a 1-credit course. Students may choose to receive a letter grade or pass/no pass. As stated in the UO Bulletin, those selecting the pass/no pass option must earn the equivalent of a C- or better in order to receive credit.

Grading

Points earned for participation/attendance, assignments and the final project will count towards the final grade in the following percentages.

Participation	20%
Assignments	40%
Final Project	40%
Total	100%

Final grades will be posted on DuckWeb at the end of the quarter.

Participation/Attendance: The participation grade is based on active participation in group activities, by coming to class on time with homework prepared, by volunteering, by being prepared when called on, etc. Regular attendance is essential to your

understanding. If you anticipate being away, discuss your absence with your instructor ahead of time so that you can keep up with your assignments. Attendance will be taken at the start of class--students not present when attendance is taken will lose their participation points for the day.

Assignments: Assignments will consist both of in-class activities and of those done outside of class. They will be given on a weekly basis. Assignments should be turned in on time. Late assignments will be marked down by one grade each day.

Final Project: Instructions for the final project will be handed out the second day of class. Projects will be due on **Friday March 15th no later than 5:00PM**. They must be placed in **Heather Ward's mailbox** in the Reference Office Room 142 of Knight Library. Projects received after the time and date due will lose one letter grade per day. No projects will be accepted after March 20th (Wed).

COURSE OUTLINE

Jan 8th Getting Started: Research Strategies--the Key to Success

Introduction
What will be expected

Scenario #1: Given the task of writing a research paper, find some general background information on your topic.

Jan 15th Catalog Searching: What Do We Own and Where Can I Find It?

Scenario #2: given a reading list or bibliography, determine if the library owns the materials and where they are located.

Jan 22nd How do I find a Book About...?

Scenarios for #3: given the need to find books on a topic, use keyword and subject heading options in the library catalog; given that one has found relevant material, print out or e-mail the citations; given that one cannot find the desired books in one's "home" library, request books from other libraries.

Jan 29th General Indexes: Articles--How Do I Find 'Em, How Do I Get 'Em?

Scenario #4: given a research assignment, find articles in periodicals, using an interdisciplinary online database.

Feb 5th Specialized Indexes: Learn From The Experts

Scenario #5: given an assignment where students must read articles from academic journals only, find articles from such peer-reviewed journals, using subject-specific databases.

Feb 12th Book Reviews: What Did Others Think?

Scenario #6: given a book on a reading list or in a bibliography, find reviews of that book.

Feb 19th Government Documents: Your Tax Dollar At Work

Scenario #7: given a research assignment on a public policy issue, find relevant government documents.

Feb 26th Special Collections: Going to the (Primary) Source

Scenario #8: given an assignment to find information about Oregon or university history, or given that students find an item in the catalog with the location "Spec. Coll", "Rare Books", "Manus," or "Or. Coll", learn where to find these materials and how to use them.

March 5th Evaluating Information: The Truth Is Out There

Scenario #9: Given that in today's information-rich world, it is possible to find an overwhelming amount of information of varying quality, learn how to critically review books, articles, and internet resources to find the best resources for your topic.

March 12th The End is Near...

Final details
Class Evaluations

***REMINDER: Final projects due in Heather Ward's mailbox by Friday, March 15th by 5PM.**