

WRB Design Enhancements Panel
Meeting #4– SYNOPSIS [DRAFT]

Friday, July 10, 2009
Midtown Arts Center (2nd floor)
7:30 a.m. to 9:00 a.m.

Panel Attendees: Charlotte Behm, Bob Kline, Randy Nishimura, Vicky Mello

Absent: John Rose, Annie Loe, Scott Wylie; Eric Gunderson

Staff: Don Kahle, Facilitator; Douglas Beauchamp; Larry Fox; Paula Taylor for Megan Banks

Douglas noted that the process being used was not what he was familiar with. Usually, staff prepares and brings information to the advisory group, receives input, and incorporates input as appropriate. Discussion about the role of the panel and its relationship with the decision-making authority of OBEC and ODOT occurred. Larry cautioned that there were stakeholders in each zone that have veto power. Efforts have been made to talk with all stakeholders. Additions to the design team are occurring as needed. The design work is continuously occurring. When new designs are completed, they are brought to the park reps and then brought to the CAG and this model is not going to change. This panel makes recommendations to OBEC, who then goes to the CAG/PDT.

Bob noted that ODOT has done a great job so far. Don noted that the panel has a lot of connections to the community. Charlotte indicated that members talk with the park groups and that has worked well for many years. Larry agreed that because of that relationship, things have gotten done. The group has done a great job of making decisions.

Larry reiterated that the design work is not going to happen by the panel. Douglas indicated budget constraints affected the panel and timeline. Bob noted there were 12 people with different ideas. We need to express ourselves and then we can focus. It will be helpful to know what to include in the RFP. Larry noted that the DEP has an important presence in the RFP template since it includes a whole section dedicated to the DEP. Charlotte noted that this was not a group yet. The DEP is responsible for decisions for staff.

Bob's Iterative Exercise

Bob indicated he had prepared a summary of the exercise from the last session. He noted that because the ranking varied by individual, he had to extrapolate and interpret to develop the summary. He asked the panel to do the exercise again, now that they had had time to digest it. He asked that everyone assign a priority to each item. Bob distributed a blank exercise form to everyone and explained that number 1 is the highest ranking and number 6 is the lowest. He would be able to compile the results since he had access to a laptop.

The panel explained their rankings. Bob stated that the group needed to discuss costs. Don requested that the group wait. Randy suggested that that discussion could occur at a separate meeting. Bob agreed. Larry explained that the budget amount was an important component for the RFP responders who needed to know the budget amount. He noted that the budget estimates demonstrate that it doesn't buy all that we want. Bob noted that panel members are interested in an explanation of the costs.

Larry explained that there were certain standards that are required before the RFP can be signed and that the RFP contracts won't be signed until around September 30. Don explained that Justin has gathered information on the Greenway and stormwater permit processes.

Charlotte proposed that the DEP get together separately in order to move ahead – whether everyone is there or not. She suggested the DEP set up several meeting dates. The topics include: RFP, priorities, budget, what we think, who is being asked to submit on RFP, what is our role, where do we want to place this on the map. Larry said that a timeline would be developed. September 15 is the target date for selection of design teams. Larry said there

would be a timeline by the end of the day. He added that the selection of extra designers does not need CAG approval.

Charlotte said she would send the information to the group, provide some deadlines, and if no responses, too bad. She asked if staff would provide a large map like the one at the meeting and copies of the workshop report. Bob volunteered his home for the meeting.

Charlotte summarized: will meet at Bob's; DEP members have responsibility for decision-making and recommendations. Randy confirmed that it would be only DEP members, no staff and no other stakeholders. Larry indicated he would be available via cell phone in case questions arose or information is requested and encouraged the group to respond with one voice to suggest changes.

Discussion about the DEP meetings occurred. Highlights include:

- May take several meetings
- Need to meet soon
- Larry will provide large map and several smaller maps for individuals to mark on
- Copies of report (Megan will make hard copies and mail)

The meeting adjourned at 9:05 a.m.