



# Oregon

Theodore R. Kulongoski, Governor

## Department of Land Conservation and Development

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### NOTICE OF ADOPTED AMENDMENT

May 23, 2006



TO: Subscribers to Notice of Adopted Plan  
or Land Use Regulation Amendments

FROM: Mara Ulloa, Plan Amendment Program Specialist

SUBJECT: City of Woodburn Plan Amendment  
DLCD File Number 001-06

The Department of Land Conservation and Development (DLCD) received the attached notice of adoption. Due to the size of amended material submitted, a complete copy has not been attached. A copy of the adopted plan amendment is available for review at the DLCD office in Salem and the local government office.

Appeal Procedures\*

#### **DLCD ACKNOWLEDGMENT or DEADLINE TO APPEAL: June 7, 2006**

This amendment was submitted to DLCD for review 45 days prior to adoption. Pursuant to ORS 197.830 (2)(b) only persons who participated in the local government proceedings leading to adoption of the amendment are eligible to appeal this decision to the Land Use Board of Appeals (LUBA).

If you wish to appeal, you must file a notice of intent to appeal with the Land Use Board of Appeals (LUBA) no later than 21 days from the date the decision was mailed to you by the local government. If you have questions, check with the local government to determine the appeal deadline. Copies of the notice of intent to appeal must be served upon the local government and others who received written notice of the final decision from the local government. The notice of intent to appeal must be served and filed in the form and manner prescribed by LUBA, (OAR Chapter 661, Division 10). Please call LUBA at 503-373-1265, if you have questions about appeal procedures.

**\*NOTE: THE APPEAL DEADLINE IS BASED UPON THE DATE THE DECISION WAS MAILED BY LOCAL GOVERNMENT. A DECISION MAY HAVE BEEN MAILED TO YOU ON A DIFFERENT DATE THAN IT WAS MAILED TO DLCD. AS A RESULT YOUR APPEAL DEADLINE MAY BE EARLIER THAN THE ABOVE DATE SPECIFIED.**

Cc: Gloria Gardiner, DLCD Urban Planning Specialist  
Jason Locke, DLCD Regional Representative  
Naomi Zwerdling, City of Woodburn

<paa> ya/

**FORM 2**

**DLCD NOTICE OF ADOPTION**

This form **must be mailed** to DLCD **within 5 working days after the final decision** per ORS 197.610, OAR Chapter 660 - Division 18

(See reverse side for submittal requirements)

DEPT OF

MAY 18 2006

LAND CONSERVATION AND DEVELOPMENT

Jurisdiction: City of Woodburn Local File No.: LA 06-01  
(If no number, use none)

Date of Adoption: May 10, 2006 Date Mailed: May 15, 2006  
(Must be filled in) (Date mailed or sent to DLCD)

Date the Notice of Proposed Amendment was mailed to DLCD: January 23, 2006

- Comprehensive Plan Text Amendment
- Land Use Regulation Amendment
- New Land Use Regulation
- Comprehensive Plan Map Amendment
- Zoning Map Amendment
- Other: \_\_\_\_\_  
(Please Specify Type of Action)

Summarize the adopted amendment. Do not use technical terms. Do not write "See Attached."

Mill Creek Greenway and Pathway Master Plan is intended to provide a roadmap to accomplish the policies prescribed in the Parks and Recreation Comprehensive Plan.

Describe how the adopted amendment differs from the proposed amendment. If it is the same, write [Same]. If you did not give notice for the proposed amendment, write "N/A."

Same

Plan Map Changed from : N/A to \_\_\_\_\_

Zone Map Changed from: N/A to \_\_\_\_\_

Location: N/A Acres Involved: N/A

Specify Density: Previous: N/A New: N/A

Applicable Statewide Planning Goals: N/A

Was an Exception Adopted? Yes: \_\_\_\_\_ No: X

DLCD File No.: 001-06 (14951)

Did the Department of Land Conservation and Development receive a notice of Proposed Amendment **FORTY FIVE (45) days prior to the first evidentiary hearing**. Yes:  No:

If no, do the Statewide Planning Goals apply. Yes:  No:

If no, did The Emergency Circumstances Require immediate adoption. Yes:  No:

Affected State or Federal Agencies, Local Governments or Special Districts: \_\_\_\_\_

\_\_\_\_\_  
City of Woodburn

Local Contact: Naomi Zwerdling Area Code + Phone Number: (503) 982-5246

Address: 270 Montgomery Street City: Woodburn

Zip Code+4: 97071 Email Address: naomi.zwerdling@ci.woodburn.or.us

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### ADOPTION SUBMITTAL REQUIREMENTS

This form **must be mailed** to DLCD **within 5 working days after the final decision**  
per ORS 197.610, OAR Chapter 660 - Division 18.

1. Send this Form and TWO (2) Copies of the Adopted Amendment to:  

**ATTENTION: PLAN AMENDMENT SPECIALIST**  
**DEPARTMENT OF LAND CONSERVATION AND DEVELOPMENT**  
**635 CAPITOL STREET NE, SUITE 150**  
**SALEM, OREGON 97301-2540**
2. Submit **TWO (2) copies** the adopted material, if copies are bounded please submit **TWO (2) complete copies** of documents and maps.
3. Please Note: Adopted materials must be sent to DLCD not later than **FIVE (5) working days** following the date of the final decision on the amendment.
4. Submittal of this Notice of Adoption must include the text of the amendment plus adopted findings and supplementary information.
5. The deadline to appeal will not be extended if you submit this notice of adoption within five working days of the final decision. Appeals to LUBA may be filed within **TWENTY-ONE (21) days** of the date, the "Notice of Adoption" is sent to DLCD.
6. In addition to sending the "Notice of Adoption" to DLCD, you must notify persons who participated in the local hearing and requested notice of the final decision.
7. **Need More Copies?** You can copy this form on to 8-1/2x11 green paper only ; or call the DLCD Office at (503) 373-0050; or Fax your request to:(503) 378-5518; or Email your request to [Larry.French@state.or.us](mailto:Larry.French@state.or.us) - ATTENTION: PLAN AMENDMENT SPECIALIST.

**COUNCIL BILL NO. 2625**

**ORDINANCE NO. 2401**

**AN ORDINANCE ADOPTING THE MILL CREEK GREENWAY MASTER PLAN AND MAKING LEGISLATIVE FINDINGS.**

**WHEREAS**, the 1999 Comprehensive Plan Update Policies 5 & 6 state that the City will acquire, develop and operate the Mill Creek corridor as greenways that include multiple functions including: open space and habitat preservation; flood control; cycling and walking on all-weather pathways; nature recreation and education and neighborhood park facilities; and

**WHEREAS**, to provide more specific direction to implement these policies, the Recreation and Parks Department has developed the Mill Creek Greenway Master Plan through a consulting partnership with the National Park Service's Rivers, Trails and Conservation program and the Mill Creek Task Force; and

**WHEREAS**, Mayor Figley appointed the Mill Creek Greenway Task Force in December of 2003 that was composed of Greenway neighbors, educators, scientists, land managers, City representatives and others with interests in the corridor who conducted a site inventory, implemented a community survey, organized public design workshops and reviewed work product; and

**WHEREAS**, the Mill Creek Greenway Task Force, Recreation and Parks Department staff and National Parks Service consultant have received significant support from various City departments including the Public Works, Community Development, Administration and Police Departments who provided valuable technical advice as well as review of the final document to assure that the master plan is in concert with other City plans such as the comprehensive Plan, Transportation System Plan and Storm Water Management Plan; and

**WHEREAS**, in June of 2005, the Recreation and Parks Board reviewed the Greenway Master Plan and unanimously voted to recommend approval to the City Council; and

**WHEREAS**, the City Council initiated Legislative Amendment 06-01 (Mill Creek Greenway Master Plan) by resolution on January 9, 2006; and

**WHEREAS**, the City sent public notice as required by state law and the Woodburn Development Ordinance; and

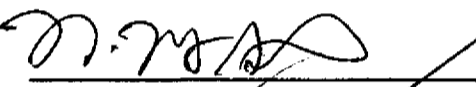
**WHEREAS**, the Planning Commission held a public hearing on March 9, 2006 and recommended approval of Legislative Amendment 06-01 (Mill Creek Greenway Master Plan) to the City Council with no amendments; and

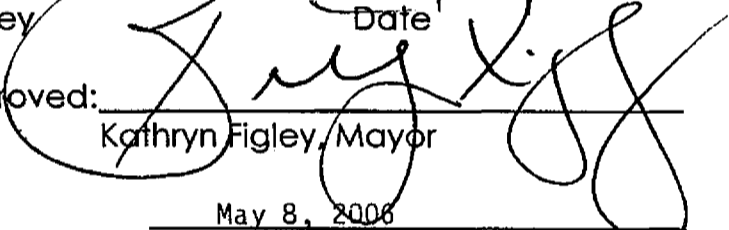
**WHEREAS**, the City Council held a public hearing on April 24, 2006 and approved Legislative Amendment 06-01 (Mill Creek Greenway Master Plan);  
**NOW, THEREFORE,**

**THE CITY OF WOODBURN ORDAINS AS FOLLOWS:**

**Section 1.** That the document known as the Mill Creek Greenway Master Plan, which is attached hereto as Exhibit "A" and incorporated herein by this reference, is hereby adopted.

**Section 2.** That the City's adoption of the Mill Creek Greenway Master Plan is justified and explained by the Legislative Findings which are attached hereto as Exhibit "B" and incorporated by this reference.

Approved as to form:  05/04/2006  
City Attorney Date

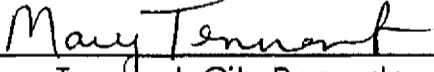
Approved:   
Kathryn Figley, Mayor

Passed by the Council May 8, 2006

Submitted to the Mayor May 10, 2006

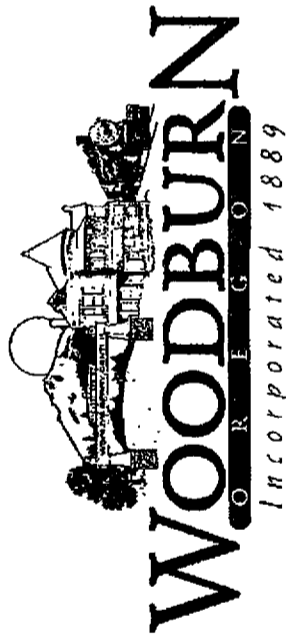
Approved by the Mayor May 10, 2006

Filed in the Office of the Recorder May 10, 2006

ATTEST:   
Mary Tennant, City Recorder  
City of Woodburn, Oregon

# Mill Creek Greenway Master Plan

EXHIBIT "A"



October 2005

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**DRAFT**

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MILL CREEK GREENWAY MASTER PLAN  
Draft - October 20, 2005  
Greenway Task Force

**1. Executive Summary**

The City's 1999 Parks and Recreation Comprehensive Plan Update outlines policies regarding the Mill Creek Greenway. These policies state that the City will manage the Mill Creek corridor as a public greenway and pathway that includes open space cycling and walking, nature study and recreation. The Update further sets as City policy that the City will acquire privately owned segments to provide for a continuous, publicly owned greenway and path system.

In 2003, the National Park Service's (NPS) Rivers, Trails & Conservation (RTCA) agreed to provide staff assistance to help draft a master plan for the Mill Creek corridor and tributaries. Ten letters of support from local organizations and individuals supported the City's application for technical assistance.

To assist City and NPS staff with the project, Mayor Kathy Figley appointed a 15-member Task Force to provide a public forum for the effort. The Task Force assisted with gathering base data, a resource inventory, conducted workshops and a public survey, reviewed work product and advised staff and Recreation and Parks Board on Greenway related topics.

The centerpiece of the Mill Creek Master Plan is a backbone trail that runs the length of the City from the south near Hermanson Pond to the north near the Tukwila Golf Course.

The backbone trail is multipurpose that will be designed for bicycles, walkers and light maintenance vehicles. The same type of trail also extends along the Goose Creek and Southwest Tributaries.

Primitive pathway systems that support natural trails are proposed for the Hermanson Pond area, Legion Park and Woodburn High School. The Legion Park section is the site of significant paleoarchaeological discoveries. This area has opportunities for unique environmental interpretation of natural history.

This plan is intended to provide a basic roadmap to accomplish the policies prescribed in the Parks and Recreation Comprehensive Plan.

**2. Background & Context**

In 1946 the foundation for the Woodburn Recreation and Parks Department was established when a partnership that included local churches, civic organizations and the City established the Recreation and Parks Board to oversee the management of the City's first park, Settlemier Park. The City's park system continued to grow as a group of concerned citizens helped to purchase property and set aside Legion Park as a public park. From the time it was established, the Recreation and Parks Department has enjoyed significant public support. This support was demonstrated early in the Department's history



when the voters approved a special tax to support recreation programs and park facilities and approval of a bond election to construct the City's outdoor pool at Settlemier Park. In 1993 following the "Spring Break Quake", the voters again approved a measure to construct the Woodburn Memorial Aquatic Center. This facility replaced the pool damaged by the earthquake.

In 2004, Woodburn's park and recreation facilities include more than 125 acres and 10 parks. Park facilities include sports fields, picnic grounds, playgrounds, historic areas, concert grounds, landscaped grounds, community buildings, open space, natural areas, greenways and the Woodburn Memorial Aquatic Center.

Beginning in the 1960's the City began acquiring and setting aside property along Mill Creek to form a vision for the Mill Creek Greenway. The main stem of the Mill Creek corridor flows from the southern to the northern City limits. It flows primarily through residential neighborhoods between Hwy. 99E and the Union Pacific mainline to Legion Park where it flows under Hwy. 214, the UP mainline and Front Street. From Woodburn High School, the stream flows to the northern City limits parallel to Front Street.

Significant tributaries include the southwest tributary that flows from its headwaters near Centennial Park through Settlemier Park, meeting the main stem of Mill Creek near Cleveland Street. Goose Creek flows from the French Prairie Middle/Lincoln Elementary School campus east and meets the Mill Creek's main stem at Woodburn High School.

### 3. *Related Plans*

#### 1999 Parks and Recreation Comprehensive Plan Update

In 1999, the Woodburn City Council updated the City's Parks and Recreation Comprehensive Plan. This plan identifies the existing floodplain along Mill Creek and Goose Creek for greenways to be preserved as a natural greenway and transportation corridor. The Plan sets forth two policies that guide the acquisition, development and management of the Mill Creek Greenway Master Plan. These policies include:

#### *Policy 5*

"It is the policy of the City to manage Mill Creek, Goose Creek and Senecal Creek corridors as public greenways and pathways; multiple functions will include open space and habitat preservation, flood control, cycling and walking on all-weather pathways, nature recreation and education and limited playground activities where there is a deficiency of neighborhood parks."

#### *Policy 6*

"To provide for a continuous public greenway and pathway system, it is the policy of the City to acquire privately-owned segments along Mill Creek, Goose Creek and Senecal Creek, and other stream corridors including the west tributary from Settlemier Park to Parr Road. It is the policy of the City to seek dedication of floodplains and creek corridors for natural areas, neighborhood recreation areas, open space and transportation."

### ***Facility Types & Standards***

The 1999 Parks and Recreation Comprehensive Plan Update also defines Facility Types and Standards. Use and Characteristics for the Greenways/Open Space, Trails/Pathways are stated as follows: "Linear park or natural open space areas which may include limited recreation facilities such as trails, all weather pathways or boardwalks, small playgrounds, etc.; may use streams, floodplains, or other natural features to connect parks and open space areas to form a contiguous system. May also include undeveloped park properties planned for future development as neighborhood parks, municipal parks or other parks and recreation facilities."

### **Park Master Plans**

#### ***Legion Park***

Summer of 2005, the Recreation and Parks Board completed the Draft Legion Park Master Plan. This Plan notes the significance of the Mill Creek corridor as it forms the Park's western boundary. The Master Plan calls for trails and interpretive facilities that connect creek side trails to core facilities within Legion Park. The Plan also notes the significance of the paleoarchaeological exploration within the Mill Creek corridor and calls for a thematic playground and an interpretive center.

#### ***Settlemier Park***

Summer of 2003, the Recreation and Parks Board completed the Draft Settlemier Park Master Plan. Within Settlemier Park, the southwestern tributary to Mill Creek has been placed within a culvert. The Master Plan proposes a pathway along the creek route associated with storm water swales. This path will

connect with the trail system within the park that links park features such as picnic areas, Richard Jennings Skate Park, ball field, Woodburn Memorial Aquatic Center and the playground.

### **Transportation System Plan**

The City's Transportation System Plan (TSP) includes a comprehensive analysis of non-motorized transportation routes in Woodburn. This plan inventories all current and outlines proposed bicycle and non-motorized transportation routes in Woodburn.

In addition to the 1999 Parks and Recreation Comprehensive Plan Update, the TSP calls for utilization of the Mill Creek corridor and tributaries for non-motorized transportation.

### **State Comprehensive Outdoor Recreation Plan**

In January 2003, the Oregon Parks and Recreation Department adopted the 2003-07 Statewide Comprehensive Outdoor Recreation Plan (SCORP). The SCORP establishes a framework for statewide outdoor recreation planning and provides a guide for the administration of grant funding including the Land and Water Conservation Fund, Local Government Grant Program and Recreation Trails Program. Additionally, the SCORP provides guidance to federal, state and local government as well as the private sector in delivering quality and integrated outdoor recreation opportunities to Oregonians and out-of-state visitors.

The Plan sets as a goal providing "quality trail facilities and opportunities, including inter-connective opportunities where

appropriate, to satisfy a growing number of diverse trail users throughout the state." Furthermore, the plan identified walking as the number one preferred recreational activity by Oregonians.

#### **Marion County Transportation Plan**

The Marion County Transportation Plan includes a trail route along Mill Creek that would connect Woodburn with the City of Gervais to the south and Hubbard and Aurora to the north. This trail would continue Woodburn's Mill Creek Greenway system to the Pudding River, just north of Aurora.

#### **Ice Age Floods Geologic Trail**

In July of 2001, the National Park Service completed a plan that proposes a geological motor route that interprets cataclysmic events at the end of the last glacial period that inundated the Willamette Valley under hundreds of feet of water. This plan proposes a series of interpretive facilities extending from western Montana and the Idaho Panhandle, through the eastern Washington Scablands to the Columbia River Gorge to the Pacific Ocean. The motor route would include routes in the Willamette Valley. In fact, one motor route uses Hwy. 214 that crosses Mill Creek near Legion Park. The Plan directs the National Park Service to work with local communities to locate an interpretive facility in the Willamette Valley. Many experts in the scientific community have suggested that Woodburn and specifically Legion Park, would be an ideal location for such a center.

#### **Recommended Integration**

This Mill Creek Greenway Master Plan proposes specific improvements, acquisitions and management practices for the resource. Several complementary documents as outlined previously, provide more general direction regarding the development and use of the Greenway, the flow of non-motorized and motorized traffic and specific development of park facilities (specifically community parks). This plan seeks to harmoniously integrate trails within the comprehensive systems proposed in these plans and recommends changes to those plans that will improve the management and usability of the resource for the multiple purposes outlined in each plan.

### ***4. Community Profile***

#### **Geographic Location**

Woodburn is located in Marion County within the north Willamette Valley 17 miles north of Salem and 30 miles south of Portland. The City's topography is relatively flat, making it an ideal place for bicycling and walking.

#### **Population**

Woodburn's population is growing. The U.S. Census Bureau reports that the City experienced a 14.4 percent growth rate in the 1990's. This growth has continued into the new decade. From 2000 to July 1, 2003, the City's population has increased from 20,100 to 21,747 or nearly 8.2 percent in less than three years. The official estimate for residential population in the

year 2020 is 34,919 or a projected growth rate of 3.7 percent per year.

### Demographics

Woodburn's population is ethnically diverse. The 2000 U.S. Census estimated that 50.1 percent of Woodburn's residents are Hispanic, making Woodburn the largest city in Oregon with a non-white majority. This compares to 20 percent within Marion County and nine percent statewide. Additionally, about 15 percent of Woodburn's residents are of Russian heritage.

Woodburn's population is diverse by age. Thirty four percent of Woodburn residents are under age nineteen (statewide average is 25%) and 17 percent are over 65 (statewide average is 12.8%) – giving Woodburn a “leisure class” majority. These two age groups have significant implications for planning recreation facilities since they typically have more leisure time than other age groups.

### Economic

Woodburn's economy includes a variety of businesses and employers. The primary employers include retailing, food processing, manufactured house construction and agriculture crop production.

The Oregon Department of Revenue reports that in 2003, the City's Average Adjusted Gross income was \$31,335. This is 76 percent of the State average and ranks Woodburn 73<sup>rd</sup>

among 80 cities compared. The seven lower cities all have a population less than 4,000.

### Park System

The City provides a well-rounded park system that includes a variety of parks. Located within or near the greenway are three community parks and a historic railroad park. Five parks are entirely located within the greenway.

Additionally, the City's park system includes three neighborhood parks, five mini-parks, and the Woodburn Memorial Aquatic Center.

### Recreation Programs

The Woodburn Parks and Recreation Department offers a variety of recreation programs and leisure services. This includes aquatics, youth and adult sports, after school programs for grades K – 12, arts & crafts, performing arts, family development and fitness.

## **5. Greenway Task Force**

Winter of 2004, Mayor Kathy Figley established the Greenway Task Force to assist with drafting the Greenway Master Plan.

### Member/organizations

The Task Force includes

- Randy Westrick – Recreation and Parks Director

- Alexandra Stone – National Park Service
- Dan Hoynacki – OSU Extension
- Richard Morris – Greenway Neighbor/Anthropologist
- Javier Meza-Perfecto – Community Relations Officer
- Cathy Heisen – Tukwila Ctr. for Health & Medicine
- Joan Garren – Greenway Neighbor
- Robin Straughan – Marion Soil & Water Conservation District
- Alison Stenger – Institute for Archaeological Studies
- Jeane Mey – Woodburn Resident
- Bruce Thomas – Woodburn Downtown Association
- Tim Dickerson – Boy Scout
- Christopher Pister – Boy Scout
- David Ellingson – Science Teacher, Woodburn High School
- Tom Lonergan – Physical Educator, Woodburn High School
- Jerry Simonsen, Realtor

- Public utilities;
- Scientific study – biology, paleoarchaeological;
- Natural resources stewardship;
- Art & culture;
- Private property protection; and
- Storm water management.

#### **NPS Technical Assistance Award for 2004-05**

The City's application to the National Park Service also outlined goals for the plan. These goals are mirrored in those listed above and also include:

- Establishing a detailed map that identifies trail routes;
- Descriptions of types and levels of trail and recreation facility development;
- Inventory and analysis of greenway resources;
- Public outreach and involvement;
- Acquisition strategies;
- Funding strategies;
- Project phasing; and
- Acquisition and construction cost estimates.

#### **6. *Community Survey***

To gain input from the community, the Task Force conducted a survey. This survey was distributed to all Woodburn households through water bills, within the Recreation Reporter (WRPD's periodic activities program brochure) and was available on the City of Woodburn's web site. A total of 398 surveys were returned. The top rated activity preferences were

#### **Task Force Issues**

The Greenway Task Force established 13 issues from discussion about establishing the trail system within Woodburn's Mill Creek Greenway. These include:

- Connectivity – Regional/local;
- Recreation;
- Public health/wellness;
- Non-motorized transportation;
- Fish & wildlife habitat;
- Education – history, prehistory, science;

walking, nature observation, general exercise, bicycling on paved surfaces, picnicking and pet walking.

Respondents listed as their top preferences for design elements restrooms, garbage cans, benches, posted regulations and water fountains.

### **7. Resource Inventory**

On March 27, 2004, the Task Force conducted a comprehensive tour of the corridor to develop a resource inventory. The Task Force walked almost the full length of the corridor (with permission of private property owners). A compilation of the Task Force's findings and observations is included in the Appendix.

### **8. Charette/workshop**

On June 2, 2004, the Task Force conducted a design charette/workshop and invited the public to provide input on the plan. The event opened with a driving tour of the resource and proceeded to City Hall where approximately 25 participants worked through a series of brainstorming and break out sessions. Attendees worked on specific planning units and provided input on the entire plan.

### **9. System-wide Recommendations**

The trail system should be anchored by a backbone multi-use trail that extends along the creek's main stem from Hermanson Pond in the south to Hazelnut Drive in the north. This trail should be paved and 12 feet in width with white "fog lines" along the outside edges of the path. While 12 feet is ideal, some locations may not allow this standard. In cases where local conditions constrain this standard, the trail should not be less than eight feet in width. The trail should support walking and bicycling and be constructed to support light maintenance equipment such as pick up trucks or small tractors.

The trail should provide seamless integration to the City's existing roadside bicycle trails. Additionally, wherever possible, trailheads should be located at or near Woodburn Transit System bus stops.

The trail system should be an integral part of local recreation, fitness and education programs. This includes use by Woodburn School District and Chemeketa Community College as an outdoor laboratory and preserving natural history and prehistoric resources for scientific exploration and environmental interpretation.

The Greenway provides a unique opportunity to promote community health. To coordinate the facility with walking programs, trail distance markers should be delineated in "steps" as well as miles or feet so that walkers can gauge strides for step workouts.

The public has expressed a need for restrooms along the trail. The main stem trail and both tributaries are situated on or near Woodburn's three community parks; Centennial, Settlemier and Legion Parks all of which contain public restrooms. Therefore, access from the trail to the restrooms needs to be well-marked and convenient for trail users. The restrooms should also include bike racks.

All phased development will be subject to the applicable land use regulations in effect when development is proposed.

## ***10. Planning Units***

The project was divided into five planning units named North Mill Creek, Central Mill Creek, Southwest Tributary and Goose Creek. Below are descriptions of resources included within each unit.

### **North Mill Creek**

This unit extends from the north City limits south to Legion Park. From the City limits to Hazelnut Drive, the corridor includes a privately owned gravel trail constructed as a part of the Tukwila Golf Course and Ironwood housing development. This section of the corridor includes mixed deciduous with a few conifers on the banks surrounding the creek. A natural buffer also separates the trail from the golf course.

Woodburn High School borders the creek on the west between Hazelnut Drive and Hwy. 214. Creek side vegetation includes deciduous trees and grasses. The topography slopes gently from the bottom to the high school campus. Woodburn High

School is also the site of the discovery of Pleistocene Mammoth bones and is the scene of recent paleoarchaeological digs.

A significant barrier to a continuous system exists in this unit where the creek corridor intersects with the Union Pacific mainline, Front Street and Hwy 214.

Significant security issues exist with the trail route and the new Police Headquarters at Hwy. 214. There are concerns that the trail could place Police personnel at risk by providing a public access to the rear portions of the building.

These security issues can be mitigated through a series of design concepts as proposed below.

- Because of the precipitous slope between the creek bottom and the upper plane where the Police Headquarters will be located, the building will not be visible from the trail route. Accessing the building would be difficult because of the slope and security fencing that will be developed with the building. Therefore, the trail route should stay as close to bottom of the slope as possible and utilize a series of switch backs to provide access over the crest to connect the trail to the bike/pedestrian underpass on Hwy. 214. This design concept will provide maximum distance from the building and reduce sight lines.
- To block sight lines where the trail crests the slope, the trail elevation should be no less than five feet lower than the elevation of the Police building. This will require excavation of soil along the narrow crest of the slope.

- To further reduce sight lines, it is recommended that spoils from the Police Headquarters construction be placed on City property between the proposed trail route and the building. This landscaping would further reduce sight lines between the trail route and the building.
- When the trail is constructed, Police Headquarters fencing should be supplemented to further deter access toward the building along the slope between the building and trail route.
- Fencing between the trail route and the UPRR right-of-way is needed to discourage pedestrian access to the trail route and the Police building via the tracks and Front Street.

#### ***Conclusions and Recommendations for North Planning Unit***

- Work with the developers and homeowners' associations to make permanent public access along existing paths.
- The Woodburn High School creek corridor has potential to be used as an outdoor laboratory for biology, ecology and paleontology.
- Pathways in this section need to be multiple use paved pathways that connect to existing sidewalks to allow for safe passage through the UP mainline/Front Street/Hwy 214 complex.
- This portion of the corridor provides an opportunity for a safe route to school at Woodburn High School.
- Conceptual design proposed is intended to provide passage from the creek corridor to Hwy. 214 sidewalks that ensures Police Headquarters security.

#### **Central**

The Central planning unit extends south from Hwy. 214 to Young Street. Legion Park, on the east slope of the creek, dominates the northern extents of this unit. Legion Park also includes some significant resources. During the past five years, scientific digs have uncovered bones from a wide variety of Pleistocene species.

The creek bed in Legion Park slopes precipitously up to a small forest. This slope offers vista points to the creek and surrounding landscape.

A stand of mature Douglas fir trees lays upslope from the creek in Legion Park. This small forest is home to Red Tail Hawks and other raptors. Great Blue Herons are commonly observed along the creek in the Park. Early morning visitors to the park have also observed deer.

Wyffle Park lies along Mill Creek between Hardcastle and Lincoln Streets. This park includes a small play area located within a thicket of Ash trees.

The largest expanse of the greenway not in public ownership is located south of Lincoln and north of Young Street. This section of the greenway includes a gentle slope to the creek from surrounding properties. The wide-open landscape of grasses presents a "prairie-like" landscape within the surrounding residential neighborhood. Residential properties and a small farm dominate the western slope of this section.



The Mid-Valley Community Church owns all the property on the eastern slope.

This portion of the creek is probably the site of the mill from which the stream takes its name.

A significant barrier to a continuous system exists in this unit where the creek corridor intersects with the Willamette Valley Railroad line at Cleveland Street, near Brown Street.

#### ***Conclusions and Recommendations for Central Planning Unit***

- Connections to the Hwy 214 bike/sidewalk system are needed.
- Future improvements to the Front Street and UP mainline overpasses should include bicycle and pedestrian facilities that can provide a continuous, off road path.
- Legion Park is a key point in this unit and provides opportunities for vista points, trailheads, restrooms and interpretive facilities.
- Interpretative trails should provide information regarding paleontological exploration in the park and the natural environment.
- The abandoned City-owned wastewater treatment plant on the west bank could serve as a trailhead.
- Park facilities should be improved at Wyffle Park.
- A continuous multiple use/paved pathway should course through this section.
- The section of the corridor between Lincoln and Young Street has very little public ownership or access.

Negotiations are needed with neighboring property owners to provide public access and improvement easements or purchase of property.

- The Mid-valley Community Church has potential as a trailhead.
- City-owned property on Gatch Street has the potential to provide Greenway support facilities such as a restroom or trailhead.
- Historic interpretation opportunities exist in this unit regarding the old mill site.
- The Willamette Valley Railroad grade represents a significant barrier to a continuous off-road route. An alternate on-road route is proposed and needs to be improved until a tunnel can be constructed.
- This portion of the corridor provides an opportunity for a safe route to school at Washington Elementary School.

#### **South**

The South Planning Unit includes three undeveloped and partially developed parks and a pond. Hermanson Park I is a grassy flat park with a small playground informally named "Spider Park" by children in the surrounding neighborhood. The creek hugs the eastern border of this property. Residential neighborhoods surround most of Hermanson Park I.

Hermanson Park II is a small flat grassy property with the creek on the west border. Residential neighborhoods surround most of Hermanson Park II.

Hermanson Park III is the site of a recent wetlands mitigation project. The parcel is dominated in the center by a row of ash trees that follow an old fence line. These trees shade the stream through this portion of park. Residential neighborhoods almost completely surround Hermanson Park III. A homeowner's association operated tennis court borders the property on the east. The homeowner's association has also developed a paved access path to the greenway near Hermanson Pond.

Hermanson Pond and a surrounding natural area exist in the far southerly portion of the greenway. Hermanson Pond is about 1½ acres and very shallow. It is home to resident and transitory waterfowl, nutria and other birds and small wildlife. Occasional Great Blue Herons are observed around the pond. Some warm water fish live in the pond.

Hermanson Pond and the upstream habitat will be the site of a significant improvement project that will deepen and enlarge the pond, abate noxious grasses, and reintroduced native plants, trees and grasses to the landscape. Grasses surround the pond. Residential development lines the west boundary of this portion of the greenway and farmland exists on the east.

#### ***Conclusions and Recommendations for South Planning Unit***

- Hermanson Park I (north) has potential for development as a small neighborhood park. Improvements should include an upgraded playground, picnic facilities and a playfield.
- Hermanson Park II has potential to be developed as a playfield.

- Hermanson Park III, Hermanson Pond and the greenway south of the Pond should be relatively undeveloped and managed primarily in a natural state.
- Two pathways should be built in Hermanson Park III on either side of the creek. This includes a more primitive walking only path on the east side of the creek and a multiple use/paved path on the west side.
- Pathways around and upstream from the Pond should be walking paths only.
- The Pond should be deepened, enlarged and a weir installed to support a fishery.
- The Pond should include a fishing pier and wildlife viewing station.
- The upstream Pond area could be developed into a nature trail that describes the wetlands habitat.
- A continuous multiple use/paved pathway should course through this section to Hermanson III but not beyond.

#### **Southwestern Tributary**

This planning unit consists of a tributary that flows from the area around Centennial Park in the extreme southwestern extents of the City, through Settlemier Park to the main stem of the corridor near Cleveland and Brown Streets. This unit connects the greenway system with the downtown district and civic buildings such as City Hall and the Public Library.

Extending west from Brown Street toward the Union Pacific mainline and Front Street, the creek flows through a broad

plain dotted with fruit trees. The creek is surrounded by residential development and a City corporate yard.

The Union Pacific mainline presents a major impediment to a continuous pathway in this section of the greenway. However, alternate routes using Cleveland Street could route trail users toward Locomotive Park near the Front and Cleveland intersection. This park includes a restored steam locomotive. The convergence of Front, Cleveland, Ogle and the UP mainline could also be site of an enhanced safety crossing over the mainline.

Just south of Front Street and the UP mainline is Settlemier Park. This park includes significant attractions for youth including the Woodburn Memorial Aquatic Center, Richard Jennings Skate Park, Youth Activity Center and a softball field, picnic areas and a playground. The creek flows through a pipe in Settlemier Park. The City's storm water management plan proposes development of a surface swale in the park to carry runoff from storms that exceed the capacity of the pipe. This project should be developed in a manner compatible with non-motorized transportation proposed in this plan and should not interfere with use of the park for passive recreation proposed in the park master plan.

The corridor crosses Settlemier Avenue where it encounters a complex of public facilities. These facilities include a domestic water production well and a future flood control detention reservoir.

Beyond these facilities, the corridor courses through undeveloped farm land until it approaches Centennial Park.

### ***Conclusions and Recommendations for the Southwest Tributary Planning Unit***

- Long range planning is needed to devise a strategy that will provide a continuous pathway along the creek at Ogle/UP mainline/Front Street.
- An alternate pathway is needed along Cleveland that provides an enhanced safety crossing at Cleveland/UP mainline/Front Street.
- Historic interpretation opportunities exist in Locomotive Park regarding the steam engine, SP1785.
- The pathway needs to link downtown destinations including the business district, civic buildings, WMAC, Settlemier Park and the Chemeketa Community College campus.
- Within Settlemier Park, the pathway needs to be linked to the internal park trail system including routes to WMAC, Richard Jennings Skate Park, Youth Activity Center, playground and picnic shelters.
- The detention pond planned for the flood control facilities on City property west of Settlemier Avenue should allow space for a multiple purpose trail.
- Near Centennial Park, the greenway passes through undeveloped farmland outside the City limits but inside the Urban Growth Boundary. The land use designation for this property is residential. As this property is annexed and developed, the City should seek dedications of property for a continuous multipurpose path.
- Connections are needed to Centennial Park, the Heritage Elementary/Valor Middle School campuses

and the Evergreen Linear Park creating safe routes to school.

### Goose Creek

The Goose Creek planning unit extends from Mill Creek's main stem at Woodburn High School, west to French Prairie Middle School. This unit consists of gently sloped grassland next to the WHS athletic complex, an office park and residential homes. A developer has constructed gravel trails, picnic tables and an exercise course on the stream extending from Boones Ferry Rd. east to the Tukwila Center for Health and Medicine. Next to the Medical Center is a large old Oregon white oak tree that deserves preservation and interpretation.

### *Conclusions and Recommendations for Goose Creek Planning Unit*

- Work with the developers and homeowner's associations to make permanent public access along existing paths.
- Maintain picnic facilities near the old oak tree.
- Provide safe route to school connections between the French Prairie Middle/Lincoln Elementary School campuses to the Woodburn High School campus.
- Provide on street walking and bicycle facilities that will connect the greenway system to Senior Estates Park.

## *II. Plan Details*

### Trail Routes

The routes for the backbone, tributary and nature trails are delineated on the maps enclosed in the plans. Because of the scale, these routes are more generally defined. Specific trail routes will be delineated as site plans are developed for constructing the trail system.

The trail route is bisected in a few locations with formidable barriers. However, adequate interim routes have been identified to provide a continuous pathway while solutions to the barriers are realized.

At Cleveland Street near Brown, the trail route encounters a steep fill for the Willamette Valley Railroad. The plan proposes a tunnel under this grade. However, an interim route is proposed that will utilize a future bike path along Cleveland as well as B Street, C Street, D Street and Broadway. This route also could continue along Doud Street to provide a route to the Chemeketa Community College campus.

### Transition Nodes

Transition nodes are areas along the route where the trail surroundings change or where multiple destinations are located. Two Transition Nodes are identified.

Hermanson Park III is cited as a transition node. Within this park, the route changes from the paved backbone path within

developed parks (Hermanson I & II) to more primitive in nature where the landscape is dominated by natural habitat.

The second Transition Node is located where the pathway along Cleveland Street meets Locomotive Park, the Union Pacific Railroad line and Front Street. This area includes the landmark Southern Pacific RR 1788 steam engine on static display and serves as a "gateway" to the historic downtown Woodburn, Settlemier Park and the Woodburn Memorial Aquatic Center. This Transition Node has the opportunity to provide a safety enhanced pedestrian and bicycle crossing of the railroad tracks, directional and informational signs for downtown and interpretative facilities for the old locomotive. The node also connects the Greenway to a future scenic railroad that could terminate in this vicinity.

#### **Support Facilities**

**Restrooms** – Since the route connects local community parks, the trail should provide well-marked access from the trail corridor to the restroom facilities within Centennial, Settlemier and Legion Parks. However, the southern portions of the corridor are not near existing parks with restrooms. Therefore, a restroom should be located within the corridor in the South Planning Unit.

**Benches** – to provide places to rest and enjoy the greenway environment, park benches should be located at intervals of 300 feet along all trail routes. To reduce problems with littering, these benches should also include trashcans.

**Trail Heads** – Trailheads are access points to the trail system. They include bulletin board structures that have a system map that shows "You are Here," trail rules, descriptions of points-of-interest, distance to various destinations and other pertinent information regarding the trail system. Other facilities included at trailheads are trashcans and benches. Trailheads are located within all parks through which the Greenway passes and where the pathway intersects streets with bike paths. Public transit system stops should be included at trailheads.

Trail heads with parking are proposed for the Deer Run right-of-way near Hermanson Pond (3 parking stalls) and the old wastewater treatment plant on the west side of the creek near Legion Park.

**Bridges** – Bridges along the system's backbone trail need to be versatile. They will be required to accommodate light maintenance vehicles such as small pick up trucks and tractors as well as bicycles and foot traffic. Bridges on side trails and in nature areas need to be designed primarily to accommodate foot traffic.

**Trail Types** – The trail system should be anchored by a backbone multi-use trail to accommodate bicyclists and walkers. This trail should be paved and 12 feet in width with white "fog lines" along the outside edges of the path.

Primitive pathways and boardwalks are included within areas of sensitive natural concern. These include the corridor south of Hermanson Park III that includes Hermanson Pond and the corridor within Legion Park that includes areas of significant paleoarchaeological discovery.

Recreation Facilities – Portions of the publicly owned sections of the Greenway include opportunities for recreation facilities. Hermanson Parks I & II and Wyffle Park have potential for playfields, playgrounds and picnicking. Recreation facilities are available at the Centennial, Settlement and Legion Parks. Access from the Greenway as well as directional signs should be provided to these facilities. The Mid-valley Community Church has informally expressed interest in developing recreational facilities on property it owns between Young and Lincoln Streets on the east side of Mill Creek.

Fishing Docks – Hermanson Pond has potential to support a warm water fishery. Trails can connect the system to fishing docks and wildlife viewing platforms in this area.

Wildlife Facilities – Hermanson Pond, Hermanson Park III and the surrounding landscape include extensive wildlife habitat restoration projects. Trails in these sections need to be situated away from sensitive wildlife areas and provide viewing stations and environmental interpretive facilities that provide access without disturbing plants and animals.

Environmental Interpretation – Places for natural environmental interpretation exist in the Hermanson Pond area and Legion Park. These trails should consist of self-guided tours with signs and information and viewing stations. Similar opportunities exist at Woodburn High School.

Opportunities for historic interpretation exist in the Greenway near Young and Lincoln Streets. The mill for which the Creek was named as well as prominent farms were located within this area.

The Greenway in Legion Park has been the site of significant scientific discoveries of ice age fossils. Opportunities exist in the greenway corridor for interpretation of this prehistoric environment as well as the on-going and past scientific processes to uncover the fossils.

Signage – The trail needs to be unified with a coordinated and attractive system of signs. This system needs to be easy to read with signs located in convenient locations. Because of Woodburn's multicultural makeup, signs should be in English, Russian and Spanish. Specific sign designs are needed for entrance/monument signs in parks and at trailheads, rules, directional, mileage, environmental interpretation and informational signs.

## 12. Project Funding

*Systems Development Charges (SDC's)* – Systems Development Charges are fees paid by new development to help pay a portion of the costs of capital facilities needed to serve new development. The City's Parks and Recreation System Development Charges Methodology and Rate Study Update has identified portions of acquisition and construction projects as qualifying for funding through this source.

*General Fund* – General fund revenues consist chiefly of property taxes derived from the permanent tax rate. Since the City utilizes this funding source primarily for operations they are a very unlikely source of funds for Greenway projects.

*OPRD Recreation Trails Program* – This program provides funding for maintenance and restoration of existing trails, development and rehabilitation of trailhead facilities, construction of new recreation trails and acquisition of easements and fee simple titles to property. The Recreation Trails Program requires a 20 percent local match.

*Local Government Grant Program* – This program uses lottery dollars for land acquisition, development and rehabilitation projects for public park and recreation areas and facilities. The Local Government Program requires a 50 percent local match.

*Land and Water Conservation Fund* – Eligible projects through this federally funded program include acquisition, development, and major rehabilitation of park and recreation areas and facilities. Projects must be consistent with the outdoor recreation goals and objectives contained in the State Comprehensive Outdoor Recreation Plan and elements of your

local comprehensive land use plans and park master plans. This program also requires a 50 percent local match.

*Other State of Oregon Funding Sources* – Funding for habitat restoration, fish and wildlife access and other natural resources enhancements are available through the Department of Fish and Wildlife, Oregon Water Enhancement Board and other agencies. Matching requirements for these grants vary.

*Volunteer & Donations* – Trail construction projects are well suited to volunteer efforts. Other community groups and organizations can tailor projects with good design to Eagle Scout project, school conservation projects and efforts. Furthermore, the trail system can be segmented into adopt-a-trail sections that groups or individuals can adopt to assist with construction as well as operation and maintenance.

### 13. Capital Improvements

Below is a proposed six-year plan for project implementation improvement. The proposed projects are located on City owned property. Funding for the projects would be sought through sources described in Section 12.

Mill Creek Greenway Master Plan Projects Initial 6 Year Plan		Units	Cost/Unit	Total
<b>Hermanson Park Section</b>				
Backbone Trail		1,500	\$20	\$30,000
Bridges				\$20,000
Signs & Amenities				\$2,500
Playground Equip.				\$20,000
Trail Heads		3	\$1,500	\$4,500
				<b>\$77,000</b>
<b>Hermanson Pond Section</b>				
Soft Surface Trails		500	\$5	\$2,500
Bridge				\$5,000
Signs & Amenities				\$1,500
Trail Heads		1	\$1,500	\$1,500
				<b>\$10,500</b>
<b>Wyffle Park Section</b>				
Backbone Trail		500	\$20	\$10,000
Bridges				
Signs & Amenities				\$1,250
Playground Equip.				\$20,000
Trail Heads		1	\$1,500	\$1,500
				<b>\$32,750</b>



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Legion Park Section	Units	Cost/Unit	Total
Backbone Trail	1,500	\$20	\$30,000
Bridges			\$0
Signs & Amenities			\$2,500
Soft Surface Trails	500	\$5	\$2,500
Trail Heads	3	\$1,500	\$4,500
			\$39,500

Future Projects

North Planning Unit

Trail Construction - Woodburn High School, Hazelnut to Hwy. 214  
 Trail Construction - Legion Park to Wyffle Park

Central Planning Unit

Access Acquisition - Lincoln/Cleveland Street Section  
 Access Acquisition - Lincoln/Young Street Section  
 Trail Construction - Lincoln/Cleveland Street Section  
 Tunnel Construction/trail connections - Willamette Valley Railroad

South Planning Unit

Projects listed above in initial 6 year plan

Southwest Tributary

Transition Node Development/Cleveland  
 Trail Construction - Settlemier Park to Settlemier Street Well Property  
 Access Acquisition - Settlemier Street Well Property to Centennial Park  
 Trail Construction - Settlemier Park to Settlemier Street Well Property  
 Trail Construction - Evergreen Linear Park

Goose Creek Tributary

Trail Construction - Woodburn High School to Boones Ferry

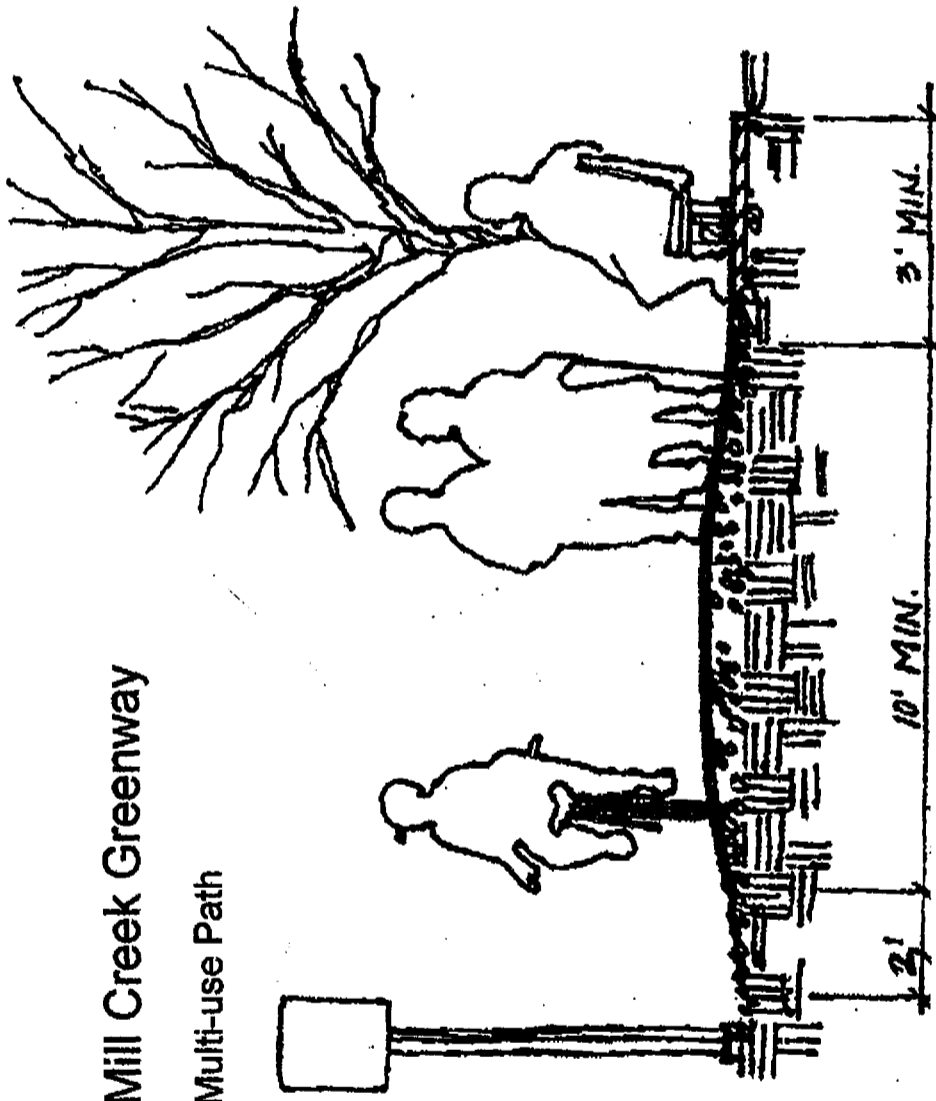
# Appendix

## 14. *Appendix*

- a. Typical construction details
- b. Survey summary
- c. Resource Inventory
- d. GTF Meeting Notes
- e. National Park Service Application Letter
- f. Letters of support
- g. Planning Section Maps

# Mill Creek Greenway

## Multi-use Path



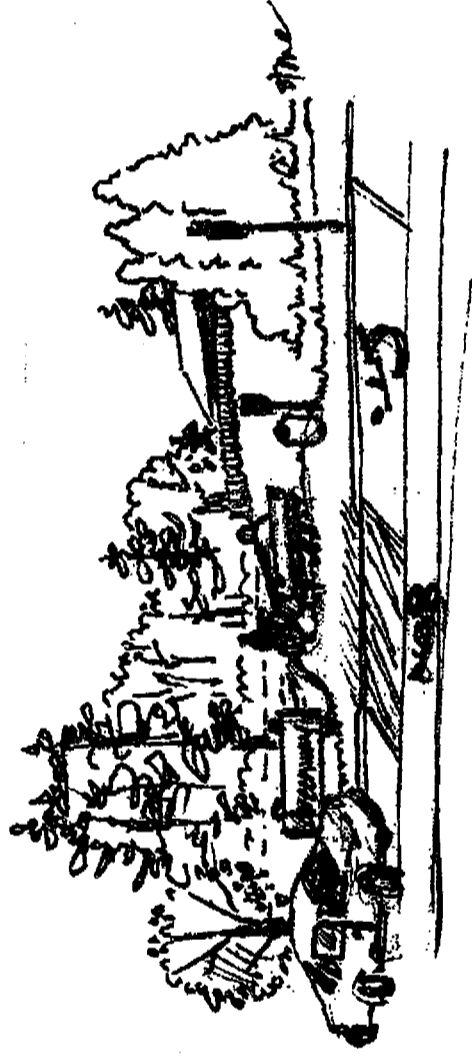
3 feet  
Graded wood  
chip or crushed  
rock shoulder

10 feet min.  
Asphalt: 2 lifts 2" ea;  
over compacted crushed  
rock base course

3 feet min.  
Paved rest areas,  
shade trees, bench

## Mill Creek Greenway

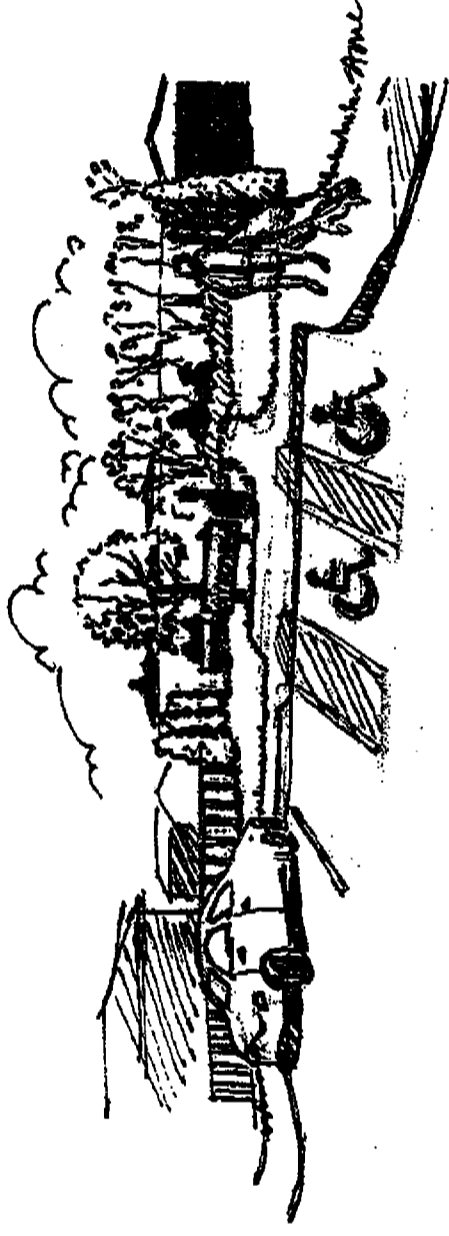
### Roadside trailhead



- Handi-cap parking
- Greenway sign
- Wastebasket and Mutt Mitts
- Bench/viewpoint

## Mill Creek Greenway

Small Trailhead with parking (e.g. Hermanson Pond)



- Handi-cap parking
- Greenway sign
- Wastebasket and Mutt Mitts
- Bench/viewpoint

## City of Woodburn Mill Creek Greenway Survey

The *Mill Creek Greenway Taskforce* is developing a comprehensive plan for a continuous public greenway and pathways system that includes open space, habitat preservation and restoration, public access and neighborhood recreation areas, as recommended in the city's *1999 Parks and Recreation Comprehensive Plan Update*.

The Taskforce is asking all Woodburn residents to complete this survey by May 14, 2004 in order to effectively represent the interests of our community members in forging this plan. It is also available in electronic form on our website at: <http://www.ci.woodburn.or.us/parks/>. For questions, please call 503-982-5264.

**1. What activities do you feel our public greenway system in Woodburn should provide?**

Rate the activities listed below in three categories, with a U, A or I:

U = I will use the greenway system for this activity

A = I think this activity should be accommodated, but I will not use it in this way

I = I feel that this activity is not appropriate for our Woodburn greenway system

- |                                                       |                                                                                     |                                                     |
|-------------------------------------------------------|-------------------------------------------------------------------------------------|-----------------------------------------------------|
| <input type="checkbox"/> Walking                      | <input type="checkbox"/> Commuting to work                                          | <input type="checkbox"/> Nature observation/birding |
| <input type="checkbox"/> Running/jogging              | <input type="checkbox"/> Paved Cycling                                              | <input type="checkbox"/> Small children tricycling  |
| <input type="checkbox"/> Mountain biking              | <input type="checkbox"/> Horseback riding                                           | <input type="checkbox"/> Rollerblading/boarding     |
| <input type="checkbox"/> Skateboarding                | <input type="checkbox"/> To get to shopping                                         | <input type="checkbox"/> Group Picnics/Events       |
| <input type="checkbox"/> Educational walking tour     | <input type="checkbox"/> After dark group events                                    | <input type="checkbox"/> Pet walking                |
| <input type="checkbox"/> General exercise             | <input type="checkbox"/> Group sports (Frisbee, football, softball ___ specify ___) | <input type="checkbox"/> Overnight camping          |
| <input type="checkbox"/> Model airplanes, cars, boats | <input type="checkbox"/> Day camping                                                | <input type="checkbox"/> Other (specify) _____      |
| <input type="checkbox"/> Community gardening          | <input type="checkbox"/> Outdoor classroom                                          |                                                     |

2. From your list of "U" activities, above, please list the top three in which you are most likely to participate in on a regular basis. 1. \_\_\_\_\_, 2. \_\_\_\_\_, 3. \_\_\_\_\_

3. Please check the design elements/amenities that you would like to see in our greenway system: (if there are any that you feel are not appropriate for the system, write "NO" in the space)

- |                                               |                                                   |                                                        |
|-----------------------------------------------|---------------------------------------------------|--------------------------------------------------------|
| <input type="checkbox"/> Paved trail surfaces | <input type="checkbox"/> Gravel trail surfaces    | <input type="checkbox"/> Dirt trail surfaces           |
| <input type="checkbox"/> Picnic tables        | <input type="checkbox"/> Covered group shelters   | <input type="checkbox"/> Cooking/barbequing areas      |
| <input type="checkbox"/> Toilets              | <input type="checkbox"/> Water fountains          | <input type="checkbox"/> Exercise course w/stations    |
| <input type="checkbox"/> Benches              | <input type="checkbox"/> Garbage cans             | <input type="checkbox"/> Pet waste disposal            |
| <input type="checkbox"/> Fenced in areas      | <input type="checkbox"/> Off street parking       | <input type="checkbox"/> Posted regulations/guidelines |
| <input type="checkbox"/> Bike racks           | <input type="checkbox"/> Designated teen areas    | <input type="checkbox"/> Artwork (sculptures, murals)  |
| <input type="checkbox"/> Interpretive signage | <input type="checkbox"/> Reserveable picnic areas | <input type="checkbox"/> Other (specify) _____         |

4. From the list of design elements above, please indicate the top five of most importance to you.

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_ 5. \_\_\_\_\_

5. Can you help? Check all that apply:  Trail Work  Fundraising  Special Events coordination  
 Construction  Make a presentation  Newsletter  Other (specify) \_\_\_\_\_

6. Circle your age group: under 18 18-29 30-49 50-64 65-74 75+ 7. Number in household: \_\_\_\_\_

8. Contact Info: (optional) Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Best time to contact: \_\_\_\_\_



By May 14, 2004, please return to:  
City of Woodburn  
Greenway Survey  
270 Montgomery St.  
Woodburn, OR 97071

Woodburn Greenway Survey – Spring 2004  
Preliminary Results

**Summary**

The Woodburn community returned 320 surveys for tabulation. Most popular greenway use is for walking, followed by nature observation, birding and other education. There was also some interest in bicycling and biking, as well as picnicking. Paved trails were the number one amenity selected, but among all amenities, paved trails were outranked by toilets, benches, water fountains and picnic tables or areas and pet waste disposal. All but a couple surveys reflected positive comments about the greenway enhancement process. Many respondents provided contact information and offered to participate in enhancement activities.

**Respondents by Age**

As anticipated, the survey was most popular among older adults. Here are the respondents by age group:

Age	Number of Responses	Percent of Total
18-29	14	5%
30-49	73	24
50-64	76	25
65-74	61	19
75+	84	27
<b>TOTAL</b>	<b>320</b>	<b>100%</b>

**Favorite Activities**

Walking was favored as the number one activity by 177 respondents, or 78%. Even as a number 2 activity, walking came in at 15%. Other number one activities among the remaining 22% was fractionalized, with the favorites as cycling or biking (11 responses – 5%), followed by natural observation, birding, education (7 responses – 3%) Only 4 respondents (2%) selected pet walking as their number one activity.

For number two most popular activity, nature observation, birding, education was most popular (29 responses – 15%) followed by general exercise (23 responses – 11%); pet walking (15 responses – 7%) and group picnics/picnics (11 responses – 5%)

**Favorite Amenities**

While most picked paved trails as their number 1 amenity, followed closely by toilets, most respondents favored a broad range of amenities, including strong support for posted regulations.

Amenity	#1	#2	#3	#4	#5	Total	% of total
Toilets	33	48	27	14	16	138	56 %
Benches	16	41	28	24	20	129	52 %
Paved Trails	37	4	3	4	1	49	20 %
Picnic tables/areas	14	13	13	10	6	56	23 %
Water Fountains	4	18	19	21	17	79	32 %
Pet waste disposal	4	7	13	15	15	54	22 %
Posted regulations	7	3	8	18	16	52	21%

Percentages based on 247 respondents answering this section.

**MILL CREEK GREENWAY TASK FORCE**  
**Saturday, March 27, 2004**  
**Resource Inventory Itinerary**

<i>Time</i>	<i>Location</i>	<i>Description</i>
9:00 a.m.	<i>Start at: Recreation and Parks Dept. Office. 160 W. Cleveland</i>	Meet to depart to Greenway in City van. Richard Morris will provide a description of the surrounding neighborhood.
9:15 a.m.	<i>Start at: Deer Run &amp; Hermanson Road. South Planning Unit</i>	Hermanson Pond, Hermanson Parks I, II & III. Site of past (Luckey Co.) and future habitat restoration projects (WHIP).
10:00 a.m.	<i>Start at: Settlemier Park West Tributary Planning Unit</i>	Settlemier Park to Centennial Park. Mayor Kathy Figley will host a tour of this section.
11:00 a.m.	<i>Start at: Mid-Valley Community Church, 591 Gatch Street Central Planning Unit</i>	Cleveland Street to Legion Park. Willis Grafe from the Mid-Valley Community Church will meet the Task Force and provide a tour of church-owned greenway property.
Noon	<i>Lunch @ Settlemier Park Youth Activity Center</i>	Lunch provided.
1:00 p.m.	<i>Start - Under giant Oregon White Oak near Tukwila Center for Health and Medicine North &amp; Goose Cr. Planning Unit</i>	Herb Mittmann will host a tour of Tukwila Homeowner's Association paths. The final stop will be at Legion Park to tour City-owned property.
2:00 p.m.	<i>Site revisits, rap-up: Settlemier Park Youth Activity</i>	Revisit sites of specific interest, if necessary. Discussion about general findings from field inventory, and collection of field notations from participants.



Resource Inventory: Map & Notations\*

Planning Unit:  South  Central  North  Goose Cr.  West Trib.

**A. Landscape Character**

- i. Topography (sloped, flat) \_\_\_\_\_
- ii. Vegetation/patterns \_\_\_\_\_  
(open water, wetland, grass, shrub, trees)
- iii. Wildlife/habitat value \_\_\_\_\_
- iv. Aspect (sun/shade) \_\_\_\_\_
- v. Views \_\_\_\_\_
- vi. Landmarks (the old oak) \_\_\_\_\_
- vii. Sound (nature, traffic, children at play) \_\_\_\_\_
- viii. \_\_\_\_\_
- ix. \_\_\_\_\_

**B. Ownership and Land Use**

- i. Public lands \_\_\_\_\_
- ii. Neighboring land uses (CBD, industrial, multi-family) \_\_\_\_\_
- iii. Existing recreational facilities (paved/unpaved "trail", play area, picnic tables) \_\_\_\_\_
- iv. Other public facilities (restrooms, payphones) \_\_\_\_\_
- v. Key destinations (schools, shopping, services, churches) \_\_\_\_\_
- vi. Historical sites \_\_\_\_\_
- vii. \_\_\_\_\_
- viii. \_\_\_\_\_

**C. Opportunities**

- i. Future Development  
(Glatt St. extension, daylight Mill Creek in Settlemier Park) \_\_\_\_\_
- ii. \_\_\_\_\_
- iii. \_\_\_\_\_

**D. Constraints**

- i. Barriers (street crossing) \_\_\_\_\_
- ii. \_\_\_\_\_
- iii. \_\_\_\_\_

\* One map/notations sheet per planning unit, with items keyed on map (e.g. "Ai" written on map refers to notations on correlating line on the notations sheet).

## Resource Inventory – Central

### A. Landscape Character

- i. Topography
  - Flat with sloped edge (2)
  - Valley
  - Enclosed but open
- ii. Vegetation/patterns
  - Grass
  - Shrubs
- iii. Wildlife/habit value
  - Birds
  - Very busy day with church cleaning crew so did not see any
- iv. Aspect (sun/shade)
  - Sun
- v. Views
  - Very open
  - Barn with Legion Park trees beyond
  - Neatly mowed area made it very inviting
- vi. Landmarks
  - Old Ash Trees
- vii. Sound (nature, traffic, children at play)
  - Wind

### B. Ownership and Land use

- i. Public lands
  - None
- ii. Neighboring land uses
  - Church
  - Residential
  - Business
- iii. Existing recreational facilities
  - Suggest a woodchip walking path in this area only
  - Well mowed private property used as public path
- iv. Other public facilities (restrooms, payphones)
  - Play equipment in Wyffel Park
- v. Key destinations (school, shopping, services, churches)
  - Churches
  - Apartments
- vi. Historical sites
  - Historic home on west side
  - Old farm land
- vii. Other - Comments
  - One landowner is against the idea, says he enjoys it the way it exists and stated that we can't do anything because it a floodway and also fears vandalism

### C. Opportunities

- i. Future Development
  - More church development
  - Potential of trailhead for handicapped
  - Sinuous, curbing corridor
  - Other sections completely straight
  - Willows that provide bank stabilization
  - Creek owner wants ditch deepened or bank stabilized

### D. Constraints

- i. Barriers
  - Landowner has objections to walking and stipulated that the church not provide walking
  - Stream bank needs stabilization
  - Neighborhood resistance
  - Railroad at south end – private ownership blocks access to Hardcastle

- Perhaps this is where a trailhead could be purchased at the vacant "formerly Goldsby lot" next to 444 Hardcastle Av

**Other notes:**

- There is a lot next to Withers Lumber that is overgrown with briars. Perhaps a code violation
- Homeowner sold section to church, and contract prohibits public access until paid off

## Resource Inventory – West Tributaries

### A. Landscape Character

- I. Topography
  - Flat
  - Open
- II. Vegetation/patterns
  - Shade trees
  - Grass
  - Open pasture
- III. Wildlife/habit value
  - Birds
  - Frogs
- IV. Aspect (sun/shade)
  - Sun west of street
  - Shade east of Settlemier
- V. Views
  - Open view to west
  - Stand of evergreens
- VI. Landmarks
  - Settlemier Park
- VII. Sound (nature, traffic, children at play)
  - Frogs
  - Birds
  - Wind
  - Children at play

### B. Ownership and Land use

- I. Public lands
  - Park
  - Water facilities
  - Farmer owns rye seed field
- II. Neighboring land uses
  - Farm land
  - Residential, zoned single family
- III. Existing recreational facilities
  - Picnicing
  - Skate park
  - Aquatic center
- IV. Other public facilities (restrooms, payphones)
  - Restrooms
  - Pay phones
- V. Key destinations (school, shopping, services, churches)
  - Parks
  - Schools
  - Pool
- VI. Historical sites
  - Historic neighborhood
- VII. Other - Comments
  - None

### C. Opportunities

- I. Future Development
  - Extend trail over private property

### D. Constraints

- I. Barriers
  - Railroad tracks
  - Brown St
  - Front St
  - Settlemier St

### Other notes:

- None

## Resource Inventory – SOUTH

### A. Landscape Character

- i. Topography
  - Wide open area
  - Open in center, sided by suburban residences and agriculture
  - Flat, open (3)
- ii. Vegetation/patterns
  - Reed canary grass (3)
  - Love the Weeping Willow trees
  - Pampas grass
- iii. Wildlife/habit value
  - Greaser Geese (3) nest site on island
  - Warm water fish (needs bass)
  - Nutria
  - Raccoon
  - Mink
- iv. Aspect (sun/shade)
  - Open
  - Sun (3)
  - Shade from Oregon Ash (4 trees)
- v. Views
  - Stockyard
  - Agriculture
  - Suburban residential
- vi. Landmarks
  - Fencerow trees
  - Willow tree (2)
  - Pond (3)
  - Island
  - Oregon Ash Trees
- vii. Sound (nature, traffic, children at play)
  - Traffic noise (3)
  - Train noise
  - Dogs barking (3)
  - Cold day, children must be inside
  - Geese and ducks
  - Pumping water (2)
  - Song birds
  - Cattle
  - Wind

### B. Ownership and Land use

- i. Public lands
  - Pond (3)
  - Most of Park belongs to City of Woodburn
  - Pete Cam
  - Houses on West
- ii. Neighboring land uses
  - Multi-family houses (2)
  - Farm (2)
  - Single family houses (3)
  - Auction yard (2)
  - Greenway
- iii. Existing recreational facilities
  - Unpaved
  - Wet grass
  - Access points close to houses (2)
  - Dirt paths around parts of pond
  - Pond
  - Spider Park with playground
- iv. Other public facilities (restrooms, payphones)
  - Spider Parks play equipment

- v. **Key destinations (school, shopping, services, churches)**
  - **Neighborhood homes**
- vi. **Historical sites**
  - **1902 or older farmhouses and homes**
- vii. **Other**
  - **Playfield would be nice**
  - **Widen creek**
  - **Keep trail without tables**
  - **Some area where a great trail could be**
  - **Older Oregon trees along creek**
  - **Great dog walking park**

**C. Opportunities**

- i. **Future Development**
  - **Suggest when Cam farm land by the pond is developed, that the same style fences are considered**
  - **Thick blackberries around the pond**
  - **Landscape ditch back into real creek**
  - **Deepen pond and stock**
  - **Better pathways and other areas**

**D. Constraints**

- i. **Barriers**
  - **Need to check/survey property lines**
  - **Cross Wilson St, Cleveland and Lincoln on North end street and railroad**
  - **The areas that the creek was wider I considered prettier than the narrow ones**
  - **Land owners "don't want trees"**
  - **Only two access points**
  - **Neighborhood nervousness**
  - **Railroad track at north end**

**Other notes:**

- **Historic photos of old farm and meadow**
- **Wide enough for loop trail?**

## Resource Inventory – North

### A. Landscape Character

- i. Topography
  - Slope from higher ground to greenway (2)
  - Bluff with views of Mill Creek Valley (2)
- ii. Vegetation/patterns
  - Grass
  - Stand of trees over 100 years old
  - Tall Spruce tree
- iii. Wildlife/habit value
  - Birds all year
  - Frogs
  - Deer
  - Hawks
  - Blue Heron
- iv. Aspect (sun/shade)
  - Sun in creek area
  - Shade in tree area
- v. Views
  - Open view to west
  - Down greenway
  - Skunk cabbage in water
- vi. Landmarks
  - Old Trees (100-150 yrs old) (3)
  - Archeological Site
- vii. Sound (nature, traffic, children at play)
  - Frogs
  - Traffic
  - Birds
  - Wind

### B. Ownership and Land use

- i. Public lands
  - City Park
  - School
  - Other City owned land
- ii. Neighboring land uses
  - Farm land
  - Residential
  - Apartments
  - Industrial
- iii. Existing recreational facilities
  - Developed park with ball field, picnic shelter, parking, restrooms (3)
  - Stadium
- iii. Other public facilities (restrooms, payphones)
  - None
- iv. Key destinations (school, shopping, services, churches)
  - Medical services
  - Schools
  - Office park = jobs
  - Senior Estate homes
- v. Historical sites
  - Old outhouse with crescent moon
  - Archeological site
  - Ancestors used Mill Creek to camp and graze horses on way to State Fair
- vi. Other - Comments from Tukwila Homeowners Association
  - None

### C. Opportunities

- i. Future Development
  - Police station
  - Possible Community Center
  -

**.D. Constraints**

**i. Barriers**

- Crossing Highway 214 (2)
- Railroad track (2)

**Other notes:**

- Coordinate with homeowners for shared use of Tukwila paths



## Resource Inventory – Goose Creek

### A. Landscape Character

- i. Topography
  - Open and flat
  - Flood plain
  - Most trees all planted
- ii. Vegetation/patterns
  - Grass
  - Nice stand of birch trees
  - Flowering deciduous
  - Corkscrew Willow
  - Magnolia
- iii. Wildlife/habit value
  - Birds all year
- iv. Aspect (sun/shade)
  - Sun
  - Shade
- v. Views
  - Probably have Mt. Hood view
  - Golf
  - Manicured grass
  - Backyard of Senior Estates homes has many pretty flower gardens
- vi. Landmarks
  - Old Oak (100-150 yrs old)
- vii. Sound (nature, traffic, children at play)
  - Breeze in trees
  - Distant traffic
  - Birds
  - Wind
  - Children at play

### B. Ownership and Land use

- i. Public lands
  - Near schools
- ii. Neighboring land uses
  - Office park
  - Residential
  - Schools
  - Tukwila Medical Center
  - Retirement single family homes
- iii. Existing recreational facilities
  - Nearby school grounds, track and playground
  - Gravel trail
  - Bridge
  - Picnic table under oak tree
  - Senior Estates Park; 2 picnic tables, walking pathways, horseshoe pits, BBQ, water fountain, built-in checker/chess table, doggie boy receptacles
- iv. Other public facilities (restrooms, payphones)
  - None
- v. Key destinations (school, shopping, services, churches)
  - Medical services
  - Schools
  - Office park = jobs
  - Senior Estate homes
- vi. Historical sites
  - Old Oak tree
  - Archeological site on high school property
- vii. Other - Comments from Tukwila Homeowners Association
  - 3 mile trail is not really 3 miles
  - Wheat field area development
  - In Tukwila expansion backyards will face Woodburn High School

- Around Oak tree will be a little park
- Volkswalkers
- There should be signage at Boones Ferry Rd to let people know information about trail; where it begins and how long it is
- Trail should connect Elementary, Middle and High Schools
- Where Goose Creek comes out of concrete at Senior Estates, there are cut trails in creek

**C. Opportunities**

**I. Future Development**

- New neighborhood attracting families with kids
- Greenway walk
- Connect schools
- New home developer wants to mesh with our objectives
- Trail extending Senior Estates Park going northeast along Country Club Rd, turning south on Boones Ferry Rd to join Goose Creek where it enters Tukwila.

**D. Constraints**

**I. Barriers**

- Crossing Boones Ferry Rd (3)
- Meadow west of Boones Ferry

**Other notes:**

- Need to connect with Volkswalkers
- Fourth of July in front of schools

**Mill Creek Greenway Task Force  
Meeting Notes  
March 2, 2004**

- 1. Call to order**  
Informal start at 5:30 pm.
- 2. Introductions**  
Mayor Figley introduced the objectives of the Task Force.  
Each member present gave introductions.

**Members present: Donovan Reyna, Javier Perfecto, Tom Lonergan, Tim Dickerson, Jerry Simonsen, Joan Garren, David Ellingson, Robin Straughan, Jeane Mey, Kathy Figley, Alexandra Stone, Randy Westrick, Cathy Heisen and Dan Hoynacki.**

- 3. Project Overview**  
Randy Westrick presented a slide show of the Mill Creek Greenway. The slide show was very informational and gave an overview to the Task Force. He reviewed the Parks and Recreation policies 5 & 6 and the letter of application to the National Park Service.

**Vision Development**

**The Task Force work on the vision of the Mill Creek Greenway.**

- **Connections (social and regional)**
- **Recreation**
- **Public Health**
- **Motorized Transportation**
- **Habitat (Open Space)**
- **Education**
- **Public Utility**
- **Scientific**
- **Stewardship**
- **Art and Culture**

**4. Project Timeline**

Alex Stone reviewed the timeline with the task force and no modifications were made at this time.

**5. Task Force Roles**

a) Task Force member's brainstormed possible uses for the greenway

- Public use of open spaces
- Access
- Safe Construction
- K-12 Physical Education classes
- Habitat and Fish
- Tourism
- A place known for it's "walks"
- Sounds of nature: frogs, birds, ducks, geese
- Facilities: benches, signs which include: educational, directional, plant identification, drinking water, restrooms, garbage cans.
- Beauty
- Meaningful and memorable names
- Tot play areas
- Exercise stations
- Promotion of greenway and trail

b) An inventory field trip of the greenway is scheduled for March 27, 2004.

**6. Task Force Membership**

The meetings will be held on the second Tuesday of each month at 5:30 pm. They will report to the Recreation and Parks Board immediately following.

Next meeting April 13, 2004

**Mill Creek Greenway Task Force  
Meeting Notes  
April 13, 2004**

- 1. Call to order**  
Informal start at 5:40 pm.
- 2. Introductions**  
Randy Westrick welcomed and thanked everyone for coming.  
Each member present gave introductions.

**Members present: Javier Perfecto, Robin Straughan, Randy Westrick, Dan Hoynacki, Jan LaFollette, David Torgenson, Christopher Pister, Phyllis McKean, Willis Grafe**

- 3. Resource Inventory**  
Randy Westrick reviewed the Parks and Recreation policies 5 & 6 to the newest members of the taskforce. He then explained about the resource inventory field trip and gave a re-cap of the results and the importance of the findings.
- 4. Community Survey**  
Dan Hoynacki presented the survey and asked the taskforce to make corrections/suggestions. The survey will then be translated and distributed to the community through our City's water bill, the Recreation Reporter and will be available on the City's web-site.
- 5. June Public Workshop**  
A tentative date has been set for Thursday, June 3, 2004 for a Taskforce workshop for survey results and community input to map outline of Greenway plan to present at a public open house. A tentative date has also been set for Tuesday, June 8, 2004 for an Open House at 5:30 p.m. and then a Workshop at the regular scheduled Recreation and Parks Board meeting at 7:00 p.m.
- 7. Kodak America Greenways Grant**  
Discussion on the grant and consensus made to use it for the Mill Creek Greenway signage.

**Meeting was informally adjourned at 6:50 p.m.**

**Next meeting May 11, 2004**

**Mill Creek Greenway Task Force  
Meeting Notes  
May 11, 2004**

**Members present: Alexandra Stone, Randy Westrick, Dan Hoynacki, Phyllis McKean, Nancy Kirksey, Willis Graffe, Christopher Pister, David Torgeson and Jerry Simonsen.**

- 1. Call to order**  
Informal start at 5:35 pm.
- 2. Community Survey**  
The Task Force reviewed the 210 surveys and noted that walking is the #1 activity. Dan Hoynacki will create a database and input all survey information. This information will help in the planning process of the greenway.
- 3. June Public Workshop**  
Alex Stone reviewed the draft Design Charette and explained the schedule to the Task Force. Alex then presented topographical wall maps and pointed out the existing resources along the greenway. David Torgeson shared current Public Works projects that need to be considered in the planning process. Jerry Simonsen asked about the trail section in Tukwila and the Homeowners Associations reaction to the survey and planning process. Randy assured the Task Force that Herb Mittmann, Recreation and Park Board Chair lives in Tukwila and is a positive liaison with the Homeowners.
- 4. Kodak America Greenways Grant**  
The Task Force reviewed the proposed grant and Alex Stone suggested raising the grant total to \$2500.00. Alex also suggested a change to #1 Organization Description with adding the diversity in the Woodburn community. The Task Force agreed that the additional money would help with completing the signage portion of the greenway. David Torgeson stated that he would like to see maintenance costs included in the design charette. The Task Force discussed the possibility of volunteer groups to help with the greenway maintenance.

**Adjournment 6:50 pm**

**Next meeting June 6, 2004 which will be the Design Charette.**

**Mill Creek Greenway, Woodburn, OR  
Charette Schedule**

**Wednesday, June 2nd, 2004  
6:00 – 9:00 p.m.**

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- 4:00 – 5:00    Driving tour of greenway  
    ♦ For out-of-town participants and first 25 who sign up
- 6:00            Charette participants convene  
    ♦ Woodburn City Hall – City Council Chamber – 270 Montgomery Street
- 6:15            Orientation  
    ♦ Welcome, the charette partners, and introductions  
    ♦ City's vision, the project and baseline information  
    ♦ Charette  
      - Goals and basic instruction  
      - Team Captains
- 6:50            Group Brainstorm  
    ♦ Planning Units  
      (South, Central, North/Goose Creek, and West)  
    ♦ Greenway System
- 7:15            Small Teams Breakout (4)
- 8:00            Team Reports
- 8:20            Collective Refinement
- 8:45            Conclusions  
    ♦ Summarization of recommendations  
    ♦ Farewell and Thanks

## **MINUTES**

**Woodburn Recreation and Parks Board**

**Tuesday, June 15, 2004**

**7:00 pm**

**City Council Chambers**

- 1. Herb Mittmann, Chair, called the meeting to order at 7 pm.**
- 2. Randy Westrick introduced Barbara Nugent, Recreation Services Manager.**
- 3. Roll Call**  
**Members present: Herb Mittmann, Chair; Rosetta Wangerin, Vice-chair, Evan Thomas, Member; Ann Meyer, Member**  
**Member absent: Phil Lagao, Member;**  
**Staff present: Randy Westrick, Director; Barbara Nugent, Recreation Services Manager; Paulette Zastoupil, A.A.**
- 4. Approval of Minutes from May 11, 2004.**  
**Motion to accept the minutes was made by Herb Mittmann and seconded by Ann Meyer.**
- 5. Business from the Audience: None**
- 6. Friends of the Park Nominees**  
**Randy Westrick presented the board with nominees for this year's Friends of the Park Award. The nominees were: Erin Cramer, Willis Grafe, Brian & Diana May. The Board concurred with the nominees. Recreation and Parks staff will ask Mayor Figley to proclaim July as Park Month and she will present the awards during the council meeting on July 12, 2004.**
- 7. Mill Creek Greenway Workshop**  
**Randy presented the slide show of the Greenway, which was shown at the Charette on June 2, 2004. He recognized Alex Stone, National Park Service and David Torgenson, Public Works, City of Woodburn for their contributions in the Mill Creek Greenway project. Dan Hoynacki presented the results of the survey sent out to the citizens of Woodburn in May. He tabulated 320 surveys and analyzed the results to the board, with walking as the number one activity choice for the greenway. Randy explained the Charette agenda to the Board and how each planning unit was planned in small groups.**



**Mill Creek Greenway Workshop cont.**

Below are strategic points that each planning unit had come up with.

**South Unit**

- Parking Trailhead

**Central Unit**

- Proposed a tunnel and bridge
- Looping trails

**North Unit**

- Foot crossing
- Interpretive center
- Dog park

**Tributary, Goose Creek**

- Safe route to schools corridor
- Suggested moving trail up the bank for flood control

**Tributary, Stubb Rd**

- Dual trail system for walking and biking
- Connect trail with existing pathways

The board conducted a brainstorming session where these points were to be considered in future discussion and planning.

- Paved paths
- Width of paths
- Dual Trails, walking and biking
- Walking paths to shopping areas
- To complete small sections of the Greenway at a time so public could see a completed part for reference.
- Wetland protection
- Decide what "multi-use" means
- Area close to Senior Estates where no bikes are allowed
- Resource will predict what kind of path should be provided
- Overall layout complete to then refine
- Maintenance of trails
- Bike racks at designated areas where no bikes are allowed
- Need to consult all city departments for input
- Emergency access
- Communicate to railroad

This information will be used in the planning process of the greenway.

**8. Future Board Business**

- July 13, 2004 meeting The Board will review proposed recreation and leisure service facilities revisions.

**9. Board Comment**

None.

Meeting was adjourned at 8:30 pm

## **MINUTES**

Woodburn Recreation and Parks Board

Tuesday, September 14, 2004

7:00 pm

City Council Chambers

1. Herb Mittmann, Chair, called the meeting to order at 7 pm.
2. Herb Mittmann introduced new board member: Joseph Nicoletti.
3. **Roll Call**  
Members present: Herb Mittmann, Chair; Rosetta Wangerin, Vice-chair; Ann Meyer, Member; Cristal Sandoval, Member; Bruce Thomas, Member; Joseph Nicoletti, Member.  
Staff present: Randy Westrick, Director; Barbara Nugent, Recreation Services Manager; Paulette Zastoupil, A.A.
4. **Joint Update with Greenway Task Force**  
Randy explained that the plan was in a Technical Phase right now and gave a presentation with a walk-through of all five maps that make up the visual plan of the Greenway. He explained that the next step was to take the plan out to the community. Randy showed the Board where the "safe routes" to school had been identified and that grants were available to help build that portion of the plan. Bruce Thomas asked when the property next to Centennial would be annexed. Randy explained the City's process of annexation to the Board. Herb Mittman complimented the Task Force on their work to bring their ideas on paper in the short time given. Herb agreed that the next step was to present more in depth presentations to the community. Rosetta Wangerin commented on the dedication of staff and consultants. Randy stated that the next job the Task Force had is to break down the map into projects and then start putting price tags on them.
5. **Approval of Minutes from July 13, 2004.**  
Motion to accept the minutes was made by Bruce Thomas and seconded by Ann Meyer.
6. **Business from the Audience: None**
7. **Division Reports**  
**Parks and Facilities – Randy Westrick**  
Randy shared that the Board has asked the department to update the Special Events Policy with collaboration from the Livability Task Force. Copies were given to the Park Board to review. This will be placed on the October and November agendas.  
  
**Recreation and Leisure Services – Barbara Nugent**  
Barbara shared that After School Club had started on September 7<sup>th</sup>, the first day of school with over 400 children in the program. The ASC staff had a full week of training which included Lit Art, PE, Guiding Behaviors and Recreation programming

and First Aid certification. Barbara shared with the Board that Donovan had resigned with plans of continuing his education. The vacancy for the Teen Scene Coordinator will close on September 20, 2004. Barbara shared that negotiations were going to secure the Presbyterian Church for the Dance, Dance, Dance program. The Disc golf presentation was a success, and the Pre-school programs will be utilizing the Teen Centers during the day. Soccer started with 230 children registered, which puts 7 – 11 children per team. The soccer fields have been re-configured so children will have more playing time. The football program is going and Saturday, October 9, 6:00 pm will be their first home game. Ann Meyer stated that she had a complaint from a parent in which a pre-school program was canceled. Barbara explained that only 2 children registered and it was not cost effective to run the program at this time, but she has organized a cooperative playtime with these children and their parents at no cost until the program had enough participants.

**Aquatics – Steve Newport**  
Report was in written form

**8. Recreation Services Master Plan**

Barbara presented the Recreation Services Master Plan to the Board. She explained the necessary steps of the plan were to insure that all recreation and leisure services had the components, framework and financial structure to meet the needs of the community. This plan is a vital component to the process of updating the Park and Recreation Comprehensive Master Plan.

**9. Community Center Task Force Progress Report**

Randy gave a short report on the Community Center and shared that current meeting had been postponed until October 4, 2004. The Board discussed the Park Master Plan in which Herb questioned the expansion to the north and asked how it impacted the Master Plan, with 150 houses being built and the talk of 600 more to be built. Randy explained the Neighborhood and Community Park process and the future of such parks would need to be projected in the Master Park Plan revision. Bruce suggested that if land needed to be purchase, it is best to do that now. Rosetta asked about the appeals with the State and the cities population projections and Randy assured her it was being worked out with the expectation of an official resolution. Rosetta commented that the plan had to be very thought out, Herb wanted the maintenance to be a top priority, Ann thought it was important to finish the new parks all at once and not construct them in phases. All Board members stated the need for bike racks and drinking fountains to be placed in all city parks.

**10. Future Board Business**

- Special Events Policy
- Board Retreat, November 17, 2004 at 5:30 p.m.

**11. Board Comment**

Ann Meyer mentioned that Nelson Park had a lot of graffiti, and Cristal Sandoval asked if the "Graffiti Busters" were in force.

Meeting was adjourned at 8:35 pm

## **MINUTES**

Woodburn Recreation and Parks Board

Tuesday, October 12, 2004

7:00 pm

City Council Chambers

1. Herb Mittmann, Chair, called the meeting to order at 7 pm.
2. Herb Mittmann introduced new board member: Brad Hutchison
3. **Roll Call**  
Members present: Herb Mittmann, Chair; Rosetta Wangerin, Vice-chair; Ann Meyer, Member; Cristal Sandoval, Member; Bruce Thomas, Member; Joseph Nicoletti, Member, Brad Hutchison  
Staff present: Randy Westrick, Director; Steve Newport, Aquatics Manager; Paulette Zastoupil, A.A.
4. **Approval of Minutes from September 14, 2004.**  
Motion to accept the minutes was made by Herb Mittmann and seconded by Bruce Thomas.
5. **Business from the Audience: None**
6. **Division Reports**  
**Aquatics Division – Steve Newport**  
Steve Newport reported that the annual one-week closure for cleaning and maintenance would take place October 23 – 31. On Saturday, October 22 there will be "Paws For A Cause" event in which people can bring their dogs to swim in the pool before it is drained for cleaning. This Friday, October 15 will be Dive In Movie Night, featuring Shriek II. The opportunity for evening swim lessons will begin in November, and approximately 500 4<sup>th</sup> graders are now being given swim lessons.  
**Parks and Facilities – Randy Westrick**  
Randy Westrick shared with the board that Thursday, October 14 he was meeting on the Pond Improvement Plan, and explained the permit process. Bruce Thomas asked for clarification on the permits and Randy explained that they were to deepen the pond to put a fishery in place. Herb Mittmann then asked when the permits were given, how soon would the work begin and Randy answered probably next summer.  
The Mill Creek Greenway grant applications are due in mid February and the beginning process will start in December.  
  
**Recreation and Leisure Services – Barbara Nugent**  
Report was in written form on Teen Scene.  
Randy shared with Board that Barbara was attending the National Park and Recreation Conference.

**7. Special Event Policies**

Randy explained the revision objectives the Board should be looking at throughout the policy.

- Develop specific "pre-approved" set-up plans that direct sounds away from residential neighborhoods.
- Reduce acceptable park boundary dBA limits.
- Limit the duration of amplified sound.
- Restrict the times and days of when amplified sound is acceptable.
- Combinations of the above-listed measures.

Randy also shared that the Livability Task Force was also working on it and that Herb was planning to attend the next meeting.

**8. Community Center Task Force – Kroc Initiative Application**

Randy explained the opportunity of submitting an application to the Salvation Army to build a Community Center. The City of Woodburn, Recreation and Parks are asking for 24 million dollars, which will include a 12 million endowment. The application asked for a split facility with an addition to the aquatic center and then another facility built at Legion Park. The feasibility application was due on October 1, 2004 and the Task Force will give a presentation to the Kroc Initiative Task Force on October 28, 2004. The Joan Kroc Task Force will decide on November 4, 2004 which of the applications will be going on to the development stage. Out of 10 western divisions, only 7 or 8 application will most likely be accepted. The Board was in agreement that the application was a great opportunity for Woodburn but was concerned about the ownership of Woodburn's parkland. The Board agreed that the presentation should leave the idea open to just a one facility complex located at either park or the privately owned land on Parr Rd. The Community Center Task Force is meeting, October 13, 2004 to craft the presentation, and to select a presentation team. The chosen team will give a practice presentation on Monday, October 25, 2004 to finalize it.

**9. Future Board Business**

- Special Events Policy
- Board Retreat, November 17, 2004 at 5:30 p.m.
- Next meeting on November 9, 2004

**10. Board Comment**

None.

Meeting was adjourned at 8:35 pm

**Workshop Meeting Notes**  
**Recreation and Park Board**  
**Wednesday, November 17, 2004**  
**7:00 pm**  
**Recreation and Parks Conference Room**

**1. Present**

Herb Mittmann, Chair; Rosetta Wangerin, Vice-chair; Ann Meyer, Member; Joseph Nicoletti, Member; Bruce Thomas, Member; Cristal Sandoval, Member; Brad Huthison, Member.

Randy Westrick, Director, Barbara Nugent, Recreation Services Manager; Steve Newport, Facilities and Aquatics Manager; Dusky Steyaert, Teen Scene Program Manager, Paulette Zastoupil; A.A.

**2. Activity**

Rosetta Wangerin started the group off in an activity "They're Only Jelly Beans". Each person chose their favorite color of jellybean. Rosetta shared what each jellybean represented in personality traits. By using these jellybeans she conveyed that we are all different, with different styles, whether we work, play, live or learn.

**3. Board Operation**

Randy reviewed the Boards responsibilities. Herb Mittmann reviewed meeting attendance and stated that he expects each member to call if they need to miss a meeting. Bruce Thomas suggested they look into a training on Roberts Rules of Order. Bruce Thomas also stated that when the meetings are televised, it is very important to remember that the Board is sending out a message to the community.

**4. Special Events Policy**

The board went through the existing policy and discussed what needed to be changed. The Board discussed the sound at the parks and the variables that dictate the sound dBa is hard to determine such as weather, wind, placement and size of speakers etc. The Board agreed that they need more experience with dBa before policy change. It was suggested that next fall they would take the new collected data to the City Council. The Board also agreed that the duration of an event should be considered.

**5. Board Goals**

**City Council Goals**

Randy explained the concept of the Council Vision, and how almost every city project starts from this process and planning.

**WRPD -- 03-04 Major objectives**

Randy shared with the Board what projects have been finished this year and the one that are still being worked on.

**Current Pending Projects**

**Hermanson Pond/Legion Park WHIP**

Randy shared that the permits for the pond is a slow process but still moving along. Discussion on Legion Park and the new Police Facility and Herb stressed how crucial the planning process was at this time to include park

expansion in the future. He shared that he was on the committee to protect the Board's interest.

#### **Community Center**

The Community Center Task Force is meeting on December 8 to continue the planning process.

#### **Mill Creek Greenway Master Plan**

On December 14 a working plan will be discussed. Randy shared with the Board a draft of a detailed map of the Mill Creek Greenway Trail through Woodburn.

#### **Centennial Park Ball Field #3**

Randy shared that the Burlington Trust granted development money for the completion of Centennial Park Ball Field #3.

#### **Parks and Recreation Comprehensive Plan**

Randy explained he state has projected the growth for Woodburn's population at 34,000 by year 2020. He stated that the Comprehensive Plan will need to be revised to justify the purchase of park acreage. The Comp Plan will include a Recreation Plan and the draft will be ready by June 2005. The Board agreed to follow the planning of the Police Facility. Randy explained the 20 yr and 6 yr CIP, and the SDC system to the Board.

Steve Newport reported on the Aquatic Center plans for 2005

- Resurface the pool
- Removal of the front counter and remodel guard office
- Put in exercise equipment for revenue
- Add aerobic programming for revenue
- Partnership with Woodburn Fitness Center
- Work with the High school to include Lifeguard and WSI in the curriculum
- Expand school group swim lessons to 3<sup>rd</sup> grade
- Paint mural on swimming pool wall and locker rooms

Barbara Nugent shared her Budget request and Justification for the Leisure Services Division. (attached)

#### **Direction for 2005**

- Community Center
- SDC revision
- Complete Hermanson Pond
- Complete Centennial Park
- Re-open Aquatic Center on Sundays and afternoons
- Coordinate Legion Park and Police Facility
- Access the health of park trees

Future Board Business

Next meeting – December 14, 2004

- Mill Creek Greenway Master Plan Draft Review
- Special Event Policies Revision Recommendation

Board comments

None

**Mill Creek Greenway Task Force  
Meeting Notes  
January 11, 2005**

**Members present: Alexandra Stone, Randy Westrick, Dan Hoynacki, Richard Morris, Nancy Kirksey, David Torgeson, Jan La Follette, Rosetta Wangerin, Brad Hutchison, Robin Straughan, Jeane Mey**

- 1. Call to order**  
Informal start at 6:00 pm.
- 2. Mill Creek Greenway Review**  
Randy gave a Power Point presentation that showed the Task's Force work to the present. The committee had the opportunity to review and the following points were added.
  - Trail heads need to be integrated with the City bus route
  - Decision to be made on how trails will be marked
  - Name change suggested for Hermanson I, II or III
- 3. Mill Creek Greenway Task Force Priorities**  
The Task Force was asked to come up with project priorities including the implementation and construction of the greenway project. These priorities will be put in the final draft in February.

**Adjournment 6:55 pm**

**Next meeting February 8, 2005**





August 5, 2003

Michael Linde  
Leader, Partnership Programs  
National Park Service  
909 First Avenue  
Seattle, WA 98104

Dear Mr. Linde:

**SUBJECT: REVISED NPS RIVERS & TRAILS APPLICATION LETTER - MILL CREEK  
GREENWAY MASTER PLAN**

With this letter, the City of Woodburn requests assistance from the National Park Service Rivers, Trails and Conservation assistance program. Information describing the project is provided below.

**1. Project Title and Description**

The Mill Creek Greenway Master Plan project seeks to develop a comprehensive guide to the acquisition, development, public use and management of Woodburn, Oregon's six-mile long greenway corridor. The Woodburn Recreation and Parks Department will be responsible for implementing this project in concert with other City Departments, private property owners, interested public agencies, individuals and special interest groups.

The Mill Creek greenway includes a six-mile corridor that connects City parks, schools, neighborhoods and a downtown business district. With consideration to the surrounding neighborhoods, the plan should consider all the pressures on the watershed including:

- Recreation;
- Storm water management;
- Non-motorized transportation;
- Fish & wildlife;
- Outdoor education;
- Private property concerns;
- Scientific exploration;
- Utility rights-of-way; and
- Water quality.

This project is a priority. The City's 1999 Parks and Recreation Comprehensive Plan Update states in Policy 5 that it is the City's policy to manage the Mill Creek corridor as public greenways and pathways. Policy 6 states that the City's policy is to provide a continuous public greenway and pathway system and to acquire privately-owned segments and seek dedications of floodways and creek corridors for natural areas, neighborhood recreation areas, open space and transportation. The Mill Creek Greenway Master Plan should provide the City with a specific and strategic plan to fulfill Policies 5 & 6 of the 1999 Parks and Recreation Comprehensive Plan Update.

Located in the North Willamette Valley 17 miles north of Salem and 30 miles south of Portland, Woodburn is a growing City of 21,000 people. The City's heritage is diverse. Woodburn is the

**Recreation and Parks Department**  
270 Montgomery Street • Woodburn, Oregon 97074  
Ph. 503-982-5264 • Fax 503-982-5244

largest City in Oregon with a Hispanic majority (51%). Approximately 11 percent of Woodburn's population is Old-believer Russian. Because Woodburn's neighborhoods are ethnically mixed and because the Mill Creek Greenway courses throughout much of the City, the project will serve about half of Woodburn's residents. The Mill Creek Greenway is located no more than five blocks from about half of Woodburn's residences.

The City has taken specific measures not only to communicate with our Spanish speaking community, but also to reach out and involve Spanish speaking residents in policy making processes. Last year, the City hired Javier Perfecto as Public Information Officer. Javier's duties include translating public documents and information materials and maintaining lines of communication within Hispanic communities. Javier has also developed relationships with Spanish language media that the City uses to disseminate information and promote programs. His efforts to help the Recreation and Parks Department have been very effective. Javier routinely translates fliers and other Department promotional materials. He was instrumental in developing a connection with the Hispanic community as a part of the Recreation and Parks Board's recent community park master plan process.

The City has had sporadic success in implementing the Park and Recreation Comprehensive Plan Update's Policy 5 and Policy 6. Currently the City owns about one linear mile within five undeveloped parks and other properties. Minimal development has taken place on these sites. These sites contain no formally developed trails. Most of the properties were acquired as part of park acquisition negotiation or were dedicated by developers. This summer and fall, three significant projects will begin.

- On July 1, 2003, a wetland enhancement project will begin. This project will enhance wetlands in Hermanson Park III. A local developer will construct the project to mitigate wetlands significantly disturbed during the construction of a residential subdivision.
- The City is completing negotiations with a property owner for a parcel neighboring Legion Park. This property includes about ¼ mile of frontage on the Mill Creek Greenway, thereby doubling the Greenway length bordering Legion Park.
- The City has qualified for a Wildlife Habitat Incentive Program (WHIP) grant totaling \$50,000. Working with the Natural Resources Conservation Service and the Marion Soil and Water Conservation District, the Woodburn Recreation and Parks Department will utilize a part of this grant to develop a site plan for the improvement of Hermanson Pond. Grant monies are also available for the construction of habitat improvements.

While the Park and Recreation Comprehensive Plan Update lists Greenway development as a priority, more progress toward implementing Policies 5 & 6 has not been accomplished for a variety of reasons. First, park planning and development efforts as well as budgetary resources have been devoted to other priority projects. This includes construction of a 25-acre sports park and a skate park. Second, the City has been reluctant to start projects, apply for funding and commit budgetary resources to the Greenway without a good master plan. The Hermanson Park III project was approved because it included a complete plan and was completely funded. The City would have lost the opportunity had action not been taken in 2001 to approve the project. The WHIP provides funding for habitat improvement and specific site planning. Again, these projects were pursued to take advantage of opportunities that would otherwise be lost if action were not taken.

## 2. Resource Importance

The Mill Creek Greenway is seen as a valuable resource throughout Woodburn. Many neighbors who live along the greenway appreciate the wildlife, open space and scenic views. The greenway is important in managing storm water within the City. The City's Parks and Recreation Comprehensive Plan Update notes that some properties could serve as neighborhood parks in areas that do not have neighborhood parks nearby. Local school classes have used the greenway as a laboratory to study biology, ecology and water quality.

Recently, Mill Creek has become the site of intense scientific interest. Scientific digs in Legion Park and along Mill Creek's tributaries have unearthed Ice Age bison, sloths, bear, beetles, mammoth, deer, elk and other animals. These digs have uncovered evidence of human habitation in the area nearly 12,000 years ago. This evidence includes human hair and crude tools. A scientific project sponsored by the Institute for Archaeological Studies found a newly identified Ice Age bird species, *Teratornis Woodburnensis*. This Teratorn was an ancient bird of prey with a wingspan totaling more than 14 feet.

## 3. Anticipated Results

The City seeks to develop a master plan that prioritizes and balances the interests of each of the activities listed in item 1. The plan should provide a framework to acquire, develop and operate the greenway as a system. This framework should provide a basis to justify funding from local sources and outside grants to acquire and develop the property. Specific elements of the plan should provide the following:

- A detailed map that shows the route of an all-weather, non-motorized pathway;
- Descriptions of levels and types of development and recommended activities for each segment of the Greenway;
- Strategies for acquisition;
- Funding sources;
- Recommended phasing program; and
- Acquisition and construction costs estimates.

The process of developing the plan is important. Many of the properties currently in City ownership and properties that could be in City ownership bound private residential property. It is important that the plan promote the values of stewarding this natural resource, recreation, urban wildlife, wise management of storm water, physical fitness and non-motorized transportation. The planning process should build a sense of community ownership that stimulates public involvement in each phase of project development. Local scouting groups have expressed interest in helping to develop trails, structures and interpretive and access facilities within the Mill Creek Greenway.

## 4. Support for the Project

The project enjoys considerable local public support. Below is a matrix that identifies local, state and federal governmental and nonprofit organizations and how they are interested in the project.

Revised NPS Rivers & Trails Application Letter - Mill Creek Greenway Master Plan

-4-

Woodburn City Council	The City Council has placed a priority on developing the greenway corridor for multiple use, including recreation, non-motorized transportation and storm water management. The City Council has adopted a resolution in support of the Application for Assistance in late July or early August.
Woodburn Recreation and Parks Board	WRPB is appointed by the City Council to advise the Recreation and Parks Dept. and Council on recreation, park and open space matters. The Board is ready to convene meetings and hold meetings as a part of the Mill Creek Greenway planning process.
Woodburn Recreation and Parks Department	WRPD is the managing agency that will implement the plan. The Department will coordinate all community outreach, including mailings, press releases and public presentations. Through WRPD, funding is available through the City's Parks and Recreation Systems Development Charges.
Woodburn Public Works Department	WPD has an interest in managing the storm water that Mill Creek carries. They also implement the City's Transportation Plan that identifies the greenway as a non-motorized corridor. WPD will have staff available to help integrate transportation and storm water management into the Master Plan.
Woodburn School District	WSD classes use the greenway as a laboratory and are interested in the planning and development of the resource.
Boys Scouts of America	Local Scout troops are interested in participating in the planning and development of the greenway. Several Eagle Scout candidates have expressed interest in construction projects in the greenway.
Greenway neighbors	Most residential neighbors within the corridor are interested in its future. When WRPB reviewed plans for the Hermanson III enhancement project, they worked with about a dozen neighbors to balance interests and develop a workable plan.
Marion Soil and Water Conservation District	MSWCD has provided technical assistance to improve habitat along the Creek. They will assist the City with obtaining funding through the NRCS and Oregon Watershed Enhancement Board.
Natural Resource Conservation Service	Approved a \$50,000 WHIP grant for the Mill Creek corridor. \$1,000 was spent vegetating a slope within the greenway in Legion Park.
Oregon Department of Fish & Wildlife	ODFW is interested in establishing a warm water fishery in Hermanson Pond if habitat conditions are approved.
Woodburn Downtown Association	The greenway is only a few steps from Woodburn's downtown business district. The WDA has expressed an interest in participating in plans to improve the resource.
Oregon Parks and Recreation Dept.	OPRD's trails Division can provide technical assistance and trail funding. Funding through OPRD is also available through the Land & Water Conservation Fund and Local Government Grant Program.
Cities of Hubbard & Aurora	These Cities are downstream from Woodburn on or near the Mill Creek corridor. They have expressed interest in a regional connecting trail.
Silverton Hospital	Silverton Hospital is a partner with WRPD on several projects. The Hospital donated money toward construction of the City's Skate Park and is a co-sponsor for the City's annual family fun run. They are willing to help the City promote physical fitness by walking and bicycling in the greenway trail system.

Enclosed are letters supporting this request for assistance. Also enclosed is a City Council resolution supporting the project.

**5. Rivers, Trails and Conservation Assistance Program Role**

Woodburn's Mill Creek Greenway corridor is a magnificent untapped local resource. As outlined within this letter of application, it can serve many different interests in many different ways.

Revised NPS Rivers & Trails Application Letter - Mill Creek Greenway Master Plan

-5-

The City seeks RTCA assistance to help develop a plan that balances these interests and guides the funding, specific site planning, development, management and public use of this resource.

Thank you for your interest in this project. The wise development and use of the Mill Creek Greenway is important to our future. This resource can make Woodburn more attractive, provide a place for recreation where we can become healthier in mind and body and the greenway can be a place where we learn to appreciate the natural world around us. If I can offer any more information on Woodburn or this project, please do not hesitate to call or write to my e-mail address at [randy.westrick@ci.woodburn.or.us](mailto:randy.westrick@ci.woodburn.or.us).

Sincerely,



D. Randall Westrick  
Recreation and Parks Director

Encl.

COUNCIL BILL NO. 2467

RESOLUTION NO. 1732

**A RESOLUTION SUPPORTING A LETTER OF APPLICATION FOR TECHNICAL ASSISTANCE TO THE NATIONAL PARK SERVICE RIVERS AND TRAILS PROGRAM.**

WHEREAS, the City's Parks and Recreation Comprehensive Plan Policies 5 and 6 calls for the City to acquire and develop a continuous public greenway and pathway system within Mill Creek Greenway corridor; and

WHEREAS, significant public interest exists in the Greenways for recreation, fish & wildlife, storm water management, non-motorized transportation, education and open space; and

WHEREAS, a broad cross-section of Woodburn has expressed interest in Greenway issues including Woodburn School District, Scout Troops, OSU Extension, Silverton Hospital, Woodburn Downtown Association, various Greenway neighbors and Marion Soil and Water Conservation District; and

WHEREAS, the National Park Service Rivers and Trails Assistance program provides technical assistance to local communities to help accomplish specific recreation and conservation projects; and

WHEREAS, the City of Woodburn desires to participate in this technical assistance program to develop a master plan to guide the acquisition, development and operation of the Mill Creek Greenway; and

WHEREAS, the Woodburn Recreation and Parks Department has submitted to the National Park Service a letter seeking assistance and will provide staff support and coordinate community outreach for the project; and

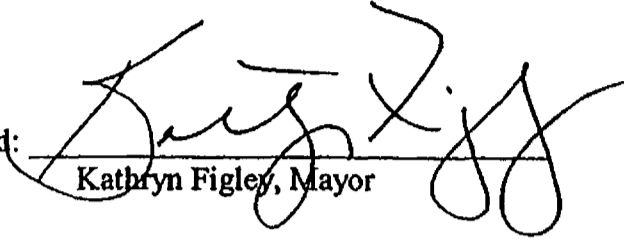
WHEREAS, the Woodburn Recreation and Parks Board has reviewed the Recreation and Parks Department's letter seeking assistance from the National Park Service and supports the project; NOW, THEREFORE,

**THE CITY OF WOODBURN RESOLVES AS FOLLOWS:**


That the Woodburn City Council supports the Recreation and Parks Department's letter requesting technical assistance from the National Park Service.

Approved as to form: N. Robert Shields  
N. Robert Shields, City Attorney

7-25-2003  
Date

Approved:   
Kathryn Figley, Mayor

Passed by the Council	<u>July 28, 2003</u>
Submitted to the Mayor	<u>July 30, 2003</u>
Approved by the Mayor	<u>July 30, 2003</u>
Filed in the Office of the City Recorder	<u>July 30, 2003</u>

ATTEST:   
Mary Tennant, City Recorder  
City of Woodburn, Oregon

SU EXTENSION SERVICE

Marion County



OREGON  
STATE  
UNIVERSITY

Mailing address:  
PO Box 7595  
Salem, Oregon 97303-0161

Site Address:  
Marion County Fair  
Bldg KK  
Oregon State Fairgrounds  
2330 17<sup>th</sup> St NE  
Salem, Oregon  
97301

(503) 503-587-7897

Fax: (503) 588-1659

mail:  
[dan.hoynacki@oregonstate.edu](mailto:dan.hoynacki@oregonstate.edu)

July 18, 2003

Randy Westrick  
Recreation and Parks Director  
City of Woodburn  
270 Montgomery Street  
Woodburn, Oregon 97071

Dear Randy:

This letter is in support of your request for technical assistance from the National Park Service to develop a Mill Creek Greenway Master Plan through the national park Service Rivers & Trails Program.

This effort directly ties to my work with Sustainable Communities to build capacity, improve livability and quality of life in Marion County rural communities. Specifically, I see us linking in a number of ways on other projects that I either manage or to which I am connected:

- 1) Cascade Scenic Railway, Inc. passenger excursion service, when operational, will bring visitors without vehicles to downtown who are willing to explore community trails and other economic activities in Woodburn. There are also several economic development projects and educational components that link with Chemeketa Community College Woodburn Campus.
- 2) Restoration Wednesdays Youth Watershed Education and Work Program – High school students hands-on work and learning about natural resource enhancement and management and its role in creating a sustainable community in harmony with its environment.
- 3) Title III After-school watershed Education activities could also include a laboratory opportunity for the Watersheds, Wildlife and What-Not after-school science class, but a special program for Woodburn students can be created (and supported through this grant for transportation and other educational costs) so that youth can be involved from planning to implementation to maintenance of the greenway.
- 4) The Silver Falls Tour Route, of which Woodburn is the anchor community, will be working to upgrade their national status as a scenic route. It is also tied to T-21 funding for potential enhancement projects with communities along the route.
- 5) Ongoing work with the Pudding River Watershed Council and its efforts to complete its assessment of the watershed can help bring other local partners to the table.

Additionally, Randy, I would be willing to serve on an over site planning committee as well as assist in facilitation and outreach to broaden the partnership with other regional entities, and can contribute up to 3 hours per month of my time to the project.

Please let me know if I can be of further assistance at this time.

Best regards,

*Dan Hoynacki*

Dan Hoynacki

Agriculture, 4-H Youth, Family & Community Development, Forestry and Extension Sea Grant Programs. Oregon State University, United States Department of Agriculture, and Oregon counties cooperating. The Extension Service offers its programs and materials equally to all people.





693 Glatt Circle  
Woodburn, OR 97071

Diagnostic Imaging  
Suite 1  
(503) 982-4862

Women's Healthcare  
Professionals  
Suite 2  
(503) 982-0828

Center For  
Womens's Health  
Suite 3  
(503) 982-4877

Medical Specialists  
Suite 4  
(503) 982-4878

Nutritional Counseling  
Suite 4  
(503) 982-4879

Community Health Education  
& Outreach  
Suite 5  
(503) 982-4571

July 17, 2003

Randy Westrick, Director  
Woodburn Recreation & Park Department  
270 Montgomery Street  
Woodburn, Oregon 97071

RE: Mill Creek Greenway Master Plan

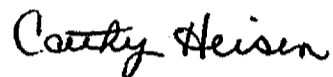
It is our pleasure to offer support for this extremely worthwhile project which will enhance the health of the community.

Tukwila Center For Health & Medicine, as a part of Silverton Hospital, is proud to be a long-standing-partner of the City of Woodburn in co-sponsoring the Annual Walt's Run and providing financial assistance to such projects as the Gazebo in Settlemier Park and the newly-opened Skate Park. Our many collaborative projects with the City and Woodburn Together to promote the livability of the community in support of children and families certainly help make Woodburn, "The City of Unity", a community that truly values its diversity and provides activities for all.

Our Center provides many programs for the enhancement of the health of our various populations. Many of our outreach education topics, such as Diabetes, Cancer and Stress Management constantly preach the edict of nutrition and exercise as a way of combating or preventing disease. The clients of Tukwila Clinical Weight Management and the Tukwila Fitness Center would benefit greatly from additional trails and walking spaces. Currently there are few places in Woodburn to be able to walk that are not sidewalks bordering busy streets. Most of the clients that we see in our programs are either seniors or people for whom walking is the best exercise either because of limitations caused by obesity or health restrictions. Providing a greenway would enable these community members to get the exercise they need in a very pleasant local setting. Overweight and obesity are problems of mounting importance and we fully support any and all efforts to make our community "exercise friendly".

We will also promote in the planning, construction and operation of the system through our community publications and visible visibility of our support in the meetings held here at our Center and would be willing to participate in any public forums or committees associated with the project. This is really a good idea to promote the health and well-being of Woodburn's families and significant senior population and we will anxiously await its availability for referral of our clients.

Sincerely,



Cathy Heisen, RN, MBA  
Manager, Community Health Education & Outreach



Lisa Zurcher, RN, BSN  
Director, Women's Health &  
Clinical Weight Management Program

Joan Garren  
1040 Wilson  
Woodburn, OR 97071  
(503) 962-6140

July 25, 2003

Randy Westrick  
Woodburn Recreation and Parks Department  
270 Montgomery Street  
Woodburn, OR 97071


Dear Randy:

Thank you for telling me about the City's plans to create a master plan for the Mill Creek Greenway. Our family has lived next to the Hermanson Park III section of the Greenway for the past 13 years. The Greenway has a great deal of potential to give all of us in Woodburn a place for recreation, walking and bicycling and to enjoy nature.

Our neighborhood has many families with children. We have no developed parkland or schools where children and families can go to play. The Greenway properties hold potential for playgrounds, playfields, picnic areas and other recreation facilities that our neighborhood needs. Completing walking and bicycle trails will provide our neighborhood with needed links to the rest of Woodburn. Many of the streets in our neighborhood were constructed without sidewalks. These trails will give families safe places to walk and bicycle.

Again, thank you for making us aware of this project. We look forward to participating in public meetings that will shape this plan and seeing the Greenway developed as a place for families.

Sincerely,



Joan Garren





**Marion Soil and Water Conservation District**

3867 Wolverine St NE, Suite 16 • Salem, Oregon 97305 • Phone (503) 391-9927 • Fax (503) 399-5799

National Park Service, Assistance

July 28, 2003

To Whom It May Concern:

The Marion Soil and Water Conservation District submits this letter to you in support of the City of Woodburn's grant application to develop a Greenway Master Plan.

Part of the mission of the Marion Soil and Water Conservation District is to support residents throughout Marion County in developing riparian areas and greenways. The District does this by providing technical assistance, education and assistance in obtaining grants or cost share funding. Randy Westrick, Recreation and Parks Director for the City of Woodburn, contacted the Marion Soil and Water Conservation District in June 2002 for the above mentioned assistance with the Oregon Watershed Enhancement Board's Small Grant Program. After discussion with the USDA-Natural Resources Conservation Service, it was decided that the Wildlife Habitat Incentives Program (WHIP) would better meet the needs of the City of Woodburn. WHIP provides funding for the purchase and installation of plants in riparian areas. Projects like these are also important to water quality and wildlife around watersheds. The City of Woodburn's WHIP project began this spring with a 2.5-acre tree planting project, and it will continue over the next few years with other watershed restoration projects along the Mill Creek greenway.

The City of Woodburn is part of the Mill Creek Watershed, which is part of the Pudding River Watershed. Mill Creek flows into Senecal Creek, which in turn flows into the Pudding River near Aurora. The Pudding River Watershed is habitat for the Upper Willamette Steelhead, listed under the Endangered Species Act. The Pudding River is also on the Oregon Department of Environmental Quality's 303(d) List for water quality limitations due to bacteria, high temperature and toxins. Finally, a few miles below Aurora, the Pudding River discharges into the Willamette River in what is known as the Newberg Pool. The Newberg Pool area is presently under intensive study to determine the cause of fish deformities.

The City of Woodburn has been proactive towards streamside management and improving riparian habitat, and the Marion Soil and Water Conservation District is committed to helping them reach these goals. The National Park Service's grant would greatly assist all the stakeholders to address these watershed and riparian concerns.

Sincerely,

**Monte Graham**  
District Manager

**INSTITUTE FOR ARCHAEOLOGICAL STUDIES**  
4235 S.W. WESTDALE DR. PORTLAND, OR. 97221 503-292-59862

July 31, 2003

Mr. Randy Westrick  
Recreation and Parks Director  
City of Woodburn  
190 Garfield Street  
Woodburn, Oregon 97071

Re: Master plan for the Mill Creek Greenway

Dear Randy:

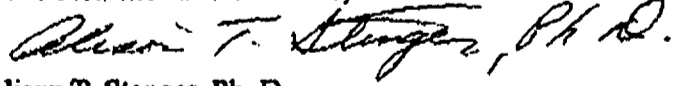
Thank you so much for keeping us informed on the City's plans for the Mill Creek drainage. As you well know, this is a phenomenally important paleontological and paleoarchaeological resource area.

Please feel free to share our annual reports with NPS. The fact that the Mill Creek area of Woodburn represents an intact stratigraphic record of the last 12,000 years is impressive enough. But, when you add the megafaunal, botanical and archaeological material contained within these strata, the area's significance can not be ignored. Additionally, as the Woodburn area was impacted by the Missoula floods, the drainage also has significance for any Ice Age Floods interpretive work. Obviously, the flood deposits are also intact at Woodburn.

As I discussed with your planners at one point, this drainage would be the ideal location for an interpretive center. The location of the Mill Creek drainage puts it less than 30 minutes from Portland, only 4 minutes off Interstate 5, and near the Oregon Gardens. The area's intact soils, containing paleontological, botanical and paleoarchaeological deposits are easily interpreted, and are extremely significant to researchers today.

A Rancho LaBrea type of outdoor interpretive area would be wonderful, especially when linked to indoor exhibitions of the region as it went through changes from 15,000 yBP until today. Please do not hesitate to let NPS know that the State repository for fossils will happily install exhibits of megafauna, assist with signage, and develop dioramas for your audience. IAS, of course, will be delighted to assist with the archaeological component.

Good luck with this endeavor,

  
Alison T. Stenger, Ph. D.  
Director of Research



July 30, 2003

D. Randall Westrick  
Woodburn Recreation and Parks Department  
270 Montgomery Street  
Woodburn, OR 97071

Mr. Westrick,

I was pleased to hear of your proposal to develop a master plan for the Mill Creek Greenway. I work for the Pudding River Watershed Council, a group of volunteers interested in stream enhancement projects. The watershed council supports projects that will improve the quality of streams for the benefit of recreation, wildlife enhancement, and improved water quality. Woodburn is an important urban center within our area of interest and we would welcome an opportunity to be involved with the proposed Greenway planning and development.

During the past year I have worked with a local school on Mill Creek supporting their science education program on the natural processes of that stream. I am also a Soil and Water District employee, and I understand that in the past year, the Marion SWCD has also supported planting and restoration activities in that stream. Through local collaborations like these, I hope that Woodburn Parks and Recreation will be able to provide residents with these increased recreation opportunities and natural area enhancements along Mill Creek.

**Vision**  
A sustainable  
healthy watershed

**Mission**  
The Pudding River  
Watershed Council will  
provide opportunities for  
those who live, work, play,  
and derive benefits from the  
Pudding River Watershed  
to cooperate in promoting  
the health of the watershed  
and the social and economic  
benefits to the communities,  
and to protect and enhance  
the environmental,  
historical, and cultural  
aspects of the watershed.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott Eden".

Scott Eden  
Pudding River Watershed Council Coordinator

3867 Wolverine Street NE, Suite 16  
Salem, OR 97305-4267  
503-566-5918



D. Randall Westrick  
Woodburn Recreation and Parks Department  
270 Montgomery Street  
Woodburn, OR 97071

Dear Mr. Westrick,

It has been brought to our attention that the City of Woodburn is seeking to expand on the Mill Creek Greenway project. This is a highly important project for the community as a whole and will increase the opportunity to expand educational opportunities for everyone.

The importance of the Greenway and the Archeological sites along it may provide an opportunity for expansion of educational programs.

We consistently seek opportunities to develop partnerships in an effort to expand educational opportunities for the Woodburn community. The Mill Creek Greenway project will provide an opportunity to expand that partnership. The continuance of Archeological digs is important as well as other activities such as health and fitness trails and nature studies related to the ecosystem.

These opportunities will be available for everyone in the community and will greatly enhance the quality of life for everyone.

Chemeketa Community College will work in a partnership with the City of Woodburn in offering any educational opportunities that will benefit the community and serve the mission of the college.

Sincerely,

A handwritten signature in cursive script that reads "Harvey S. Franklin Ph.D.".

Harvey Franklin, Director  
Chemeketa Community College  
Woodburn Campus

Woodburn Downtown Association  
P.O. Box 349  
Woodburn, OR 97071

Tuesday, July 29, 2003

Randy Westrick  
Recreation & Parks Director  
270 Montgomery Street  
Woodburn, OR 97071

The Woodburn Downtown Association has learned that the City has requested technical assistance from the National Park Services's Rivers and Trails Program to develop a master plan for the Mill Creek Greenway. The Downtown Association is in support of this request.

The Mill Creek Greenway provides unique opportunities for nonmotorized transportation in our community. In fact a tributary of the Creek passes very near our downtown district and will create valuable link between downtown and residential areas.

An asset such as this will bring a collective benefit to the community at large. Currently there is no defined walking area in Woodburn. We have several tree lined streets, but many of them have high traffic.

The opportunity to develop a low noise, no traffic walking and biking path with water would enhance the livability of Woodburn.

Our Association looks forward to working on developing the plan. We look forward to working the City as well as other organizations and individuals to create this plan.

Sincerely,

  
Bruce Thomas  
President of WDA



# Memo



RECREATION AND PARKS DEPARTMENT • 270 MONTGOMERY STREET • WOODBURN, OREGON 97071  
TEL: (503) 982-5265 • FAX: (503) 980-2448

**Date:** February 26, 2004

**To:** Greenway Task Force

**From:** D. Randall Westrick, Recreation and Parks Director *DRW*

**Subject:** Vision Development

In addition to the general direction the 1999 Plan Update provides, the Recreation and Parks Board and an informal meeting of Greenway advocates have established a list of Greenway issues. This list is outlined below. The Task Force is encouraged to review and amend the list.

- Seniors
- Scientific
- Public Utilities
- Water Quality
- Transportation
- Wildlife Habitat
- Private Property
- Stewardship – Public/private
- Art/photography
- Education; K-12, regional, statewide
- Open Space

With consideration to the general policies and standards from 1999 Plan Update as well as other issues listed above, the Task Force is encouraged to develop an over-arching vision statement that describes what the Mill Creek Greenway will look like and do for Woodburn when complete. The Task Force may want to discuss this item at the March 2, 2004 meeting and finalize the statement in April.

Mill Creek Greenway Task Force												
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
WRPB	#1 - Getting Organized -Roles - GTF, Staff -Task Force reps -Timeline -Technical Info -Goals/vision			#2 - Workshop meeting -Project Background -Vision/goals -Existing Resources -Review Draft Survey -Review technical info		#3 - Review assessment returns -Refine, finalize goals & objectives			#4 - Review draft plan		#5 - Review and recommend final draft for Council consideration	City Council approval
Greenway Task Force (GTF)	-Identify & recruit		-Reps & roles (anyone missing?) -Finalize timeline -Vision -Work teams (inventory, survey, workshop)	-New Members -Technical planning update -Finalize Survey -Identify work team membership	-Monitor assessment process	-Analyze summarize assessment returns -Conduct public workshop (see below)	-Conduct public outreach on plan progress		-Conduct public outreach on plan progress	-Conduct public outreach on plan progress	-Organize Plan adoption celebration	
Technical Planning (staff/GTF) -Maps -Resource inventories -Needs Assessment -Analysis -Alternates -Updates - Council/Board	Background Prep Comp Plan -TSP -Archaeology -Park Master Plans -NPS Ice Age Flood Plan -Base Maps -Existing resources -SCORP -Photos	-Begin community assessment -Finalize GTF -Prep for March workshop -Identify key resources for March GTF workshop	-Cont. assessment (draft instrument)	-Print & distribute community assessment (instrument)	-Monitor assessment process	-Compile survey results	-Asst. w/preparation of outreach materials/displays	-Write/design Greenway Plan			-Prepare final plan with WRPB concerns for Council consideration	
Outreach & Public Involvement (bilingual) -Press releases -newsletters -events & programs -open houses -surveys -workshops Early Action Projects -Volunteers -City Improvements, programs				-Public Board workshop - see WRPB above -Early Action Projects - see below	Community-wide assessment (distribute survey)	National Trail Day workshop (6-5)	4 <sup>th</sup> of July Open House (display @ Centennial Park)		Viva La Independencia Open House -Project Info -Existing Resources -Survey results -Draft plan	Community Clean up Open House -Project Info -Existing Resources -Survey results -Draft plan		Celebrate the Plan - Holiday Luminaria on the Greenway?
												Scout Project - Herrmannson Pond

# Memo



RECREATION AND PARKS DEPARTMENT • 270 MONTGOMERY STREET • WOODBURN, OREGON 97071  
TEL: (503) 982-5265 • FAX: (503) 980-2448

Date: February 26, 2004

To: Greenway Task Force

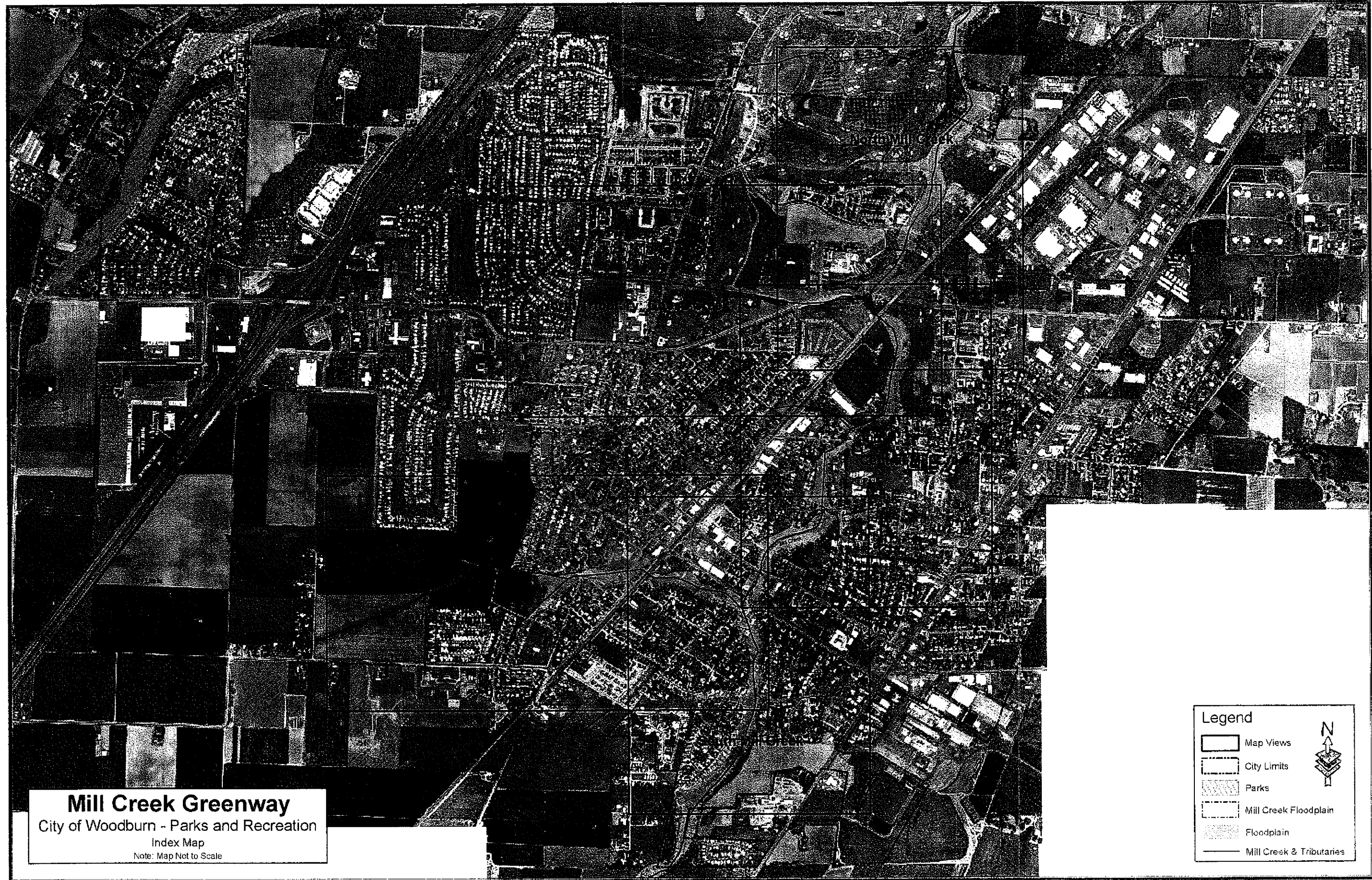
From: D. Randall Westrick, Recreation and Parks Director

Subject: Task Force Roles

Task Force members were recommended and selected who expressed an interest in advocating greenway development or have a specific area of expertise to contribute. To accomplish specific tasks for the plan, staff suggests the establishment of Work Teams. Below are a listing of Work Teams and a description of their duties.







Inventory	<ul style="list-style-type: none"> <li>• Identifies needs, opportunities, restraints, e.g.:</li> <li>• Barriers</li> <li>• Property Ownership – Private/public</li> <li>• Opportunities</li> <li>• Scenic view points</li> <li>• Landmarks</li> <li>• Historic features</li> <li>• Natural significance</li> <li>• Recreational potential</li> </ul>
Survey	Public opinion
Workshop	<ul style="list-style-type: none"> <li>• National Trail Day (June 5, 2004)</li> <li>• Public Input Charrette</li> <li>• Field events</li> <li>• Others?</li> </ul>
Outreach	<ul style="list-style-type: none"> <li>• Informing Woodburn about plan progress</li> <li>• Recreation Reporter</li> <li>• Quarterly Newsletter</li> <li>• Print &amp; electronic media</li> <li>• Displays/booths</li> <li>• Fourth of July</li> <li>• La Fiesta Mexicana</li> <li>• Berry Festival</li> <li>• Viva La Independencia</li> </ul>
Early Action Projects	<ul style="list-style-type: none"> <li>• Livability Task Force Clean up days – spring and fall</li> <li>• Hermanson Pond WHIP project</li> </ul>






**Mill Creek Greenway**  
City of Woodburn - Parks and Recreation  
Index Map  
Note: Map Not to Scale

**Legend**

-  Map Views
-  City Limits
-  Parks
-  Mill Creek Floodplain
-  Floodplain
-  Mill Creek & Tributaries







**Mill Creek Greenway**

**Mill Creek: West Tributary**

**Existing Conditions and Proposed Options**

(Results of June '04 Workshop)

Note: Map Not to Scale

Proposed Access-No Parking	Proposed Crossings	Existing on-street bike routes and paths	Future Road	City Owned Land
Proposed Access-Parking	Notable Landmark	Proposed on-street bike route	Mill Creek & Tributaries	Parks
Proposed Play-Picnic Equipment		Existing off-street paths	Mill Creek Floodplain	Schools
		Proposed off-street paths	City Limits	
		Proposed Multi-Use Interim Route		




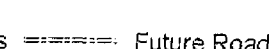



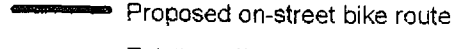
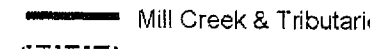


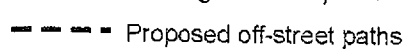










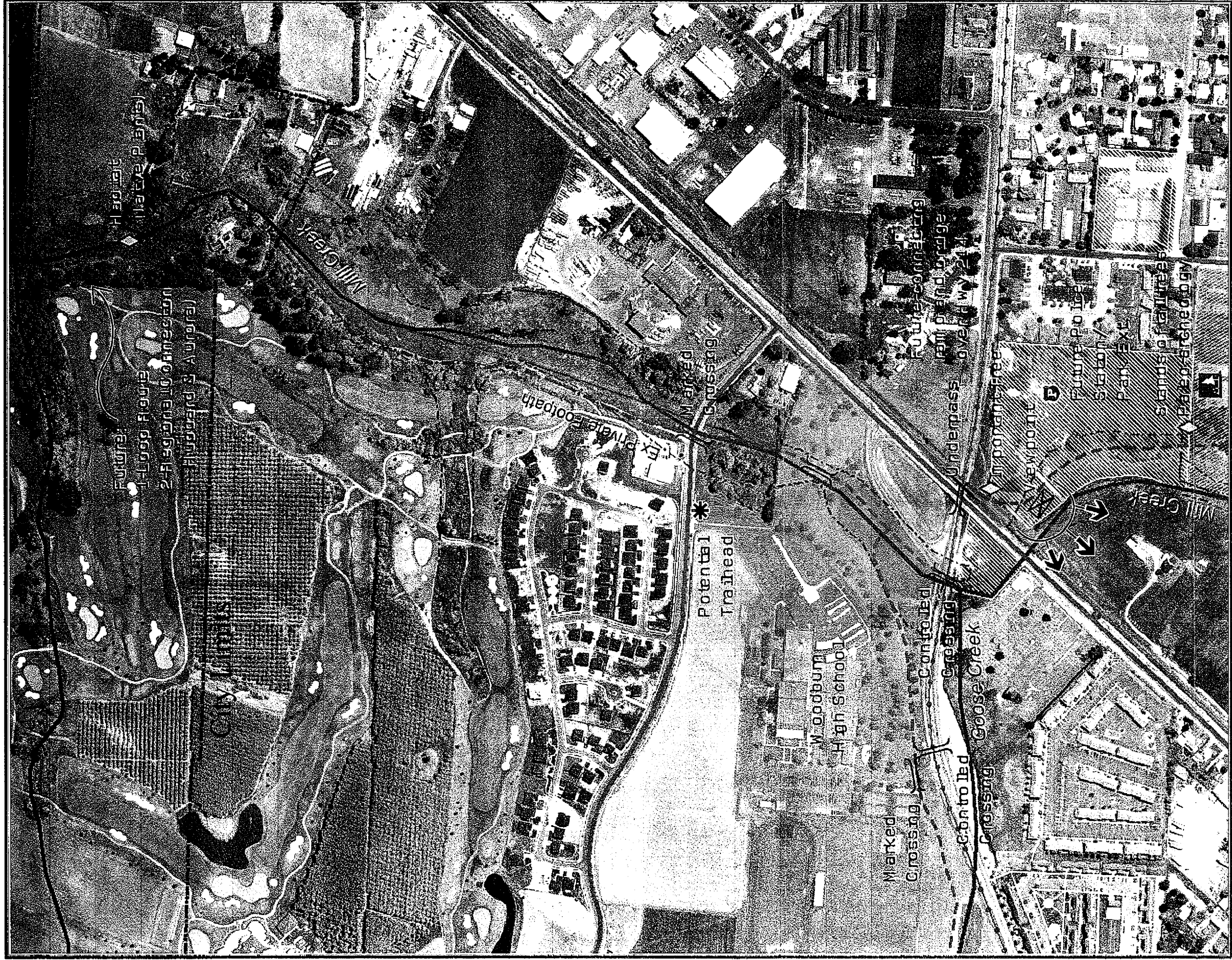
**Mill Creek Greenway**  
**North Tributary: Goose Creek**

**Existing Conditions and Proposed Options**

(Results of June '04 Workshop)  
 Note: Map Not to Scale

 Proposed Access-No Parking	 Proposed Crossings	 Existing on-street bike routes and paths	 Future Road	 City Owned Land
 Proposed Access-Parking	 Notable Landmark	 Proposed on-street bike route	 Mill Creek & Tributaries	 Parks
 Proposed Play-Picnic Equipment		 Existing off-street paths	 Mill Creek Floodplain	 Schools
		 Proposed off-street paths	 City Limits	
		 Proposed Multi-Use Interim Routes		





**Mill Creek Greenway North Mill Creek Existing Conditions and Proposed Options**  
 Results of June 04 Workshop  
 Note: Map Not to Scale

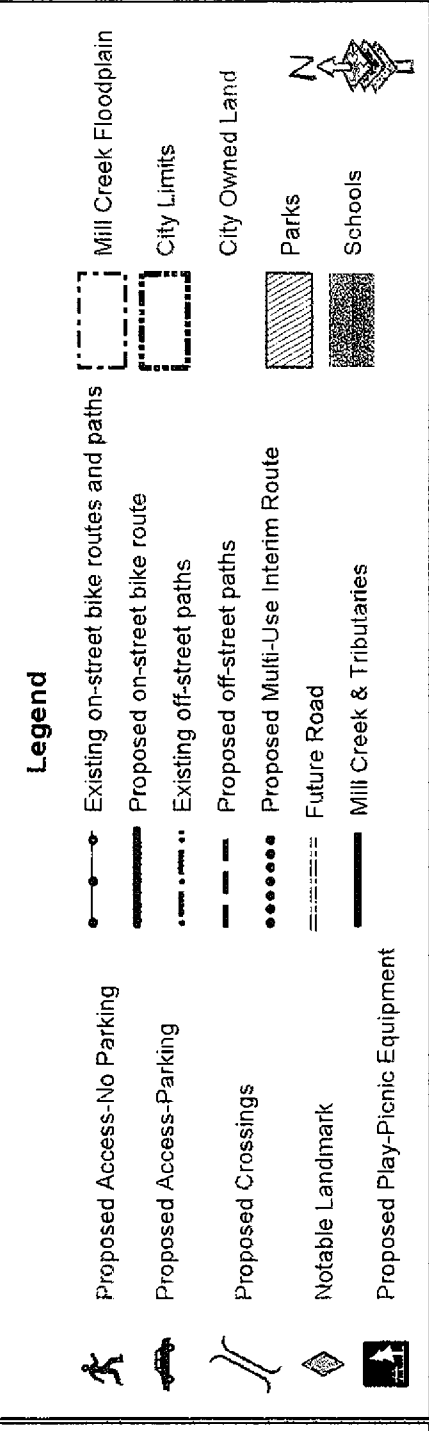
**Legend**

	Proposed Access-No Parking		Existing on-street bike routes and paths
	Proposed Access-Parking		Proposed on-street bike route
	Proposed Crossings		Existing off-street paths
	Notable Landmark		Proposed off-street paths
	Proposed Play-Picnic Equipment		Proposed Multi-Use Interim Route
			Future Road
			Mill Creek & Tributaries
			Mill Creek Floodplain
			City Limits
			City Owned Land
			Parks
			Schools





**Mill Creek Greenway Central Mill Creek Existing Conditions and Proposed Options**  
 (Results of June '04 Workshop)  
 Note: Map Not to Scale





**Mill Creek Greenway**  
**South Mill Creek**  
 Existing Conditions and Proposed Options  
 (Results of June '04 Workshop)  
 Note: Map Not to Scale

**Legend**

	Proposed Access-No Parking		Existing on-street bike routes and paths
	Proposed Access-Parking		Proposed on-street bike route
	Proposed Crossings		Existing off-street paths
	Notable Landmark		Proposed off-street paths
	Proposed Play-Picnic Equipment		Proposed Multi-Use Interim Route
			Future Road
			Mill Creek & Tributaries
			Mill Creek Floodplain
			City Limits
			City Owned Land
			Parks
			Schools



**EXHIBIT "B"**

**LEGISLATIVE FINDINGS  
LEGISLATIVE AMENDMENT 06-01**

**"Mill Creek Greenway Master Plan"**

**I. PROPOSAL:**

The Mill Creek Greenway Master Plan was initiated by the Woodburn City Council to provide a roadmap to accomplish the policies prescribed in the Woodburn Comprehensive Plan and the Parks and Recreation Comprehensive Plan Update in regard to a public greenway and pathway that includes open space, cycling, walking, nature study and recreation.

**II. FINDINGS:**

The Mill Creek Greenway Master Plan is attached as Exhibit "A."

The 1999 Comprehensive Plan Update Policies 5 & 6 state that the City will acquire, develop and operate the Mill Creek corridor as greenways that include multiple functions including: open space and habitat preservation; flood control; cycling and walking on all-weather pathways; nature recreation and education and neighborhood park facilities. To provide more specific direction to implement these policies, the Recreation and Parks Department has developed the Mill Creek Greenway Master Plan. This planning process is the result of a consulting partnership with the National Park Service's Rivers, Trails and Conservation program and the Mill Creek Task Force.

In December of 2003, Mayor Figley appointed the Mill Creek Greenway Task Force. This group was made up of various local individuals with interests in the management and development of the Greenway. The Task Force included Greenway neighbors, educators, scientists, land managers, City representatives and others with interests in the corridor. In the course of developing the plan, the Task Force conducted a site inventory, implemented a community survey, organized public design workshops and reviewed work product.

The Task Force, Recreation and Parks Department staff and National Park Service consultant have received significant support from various City Departments including the Public Works, Community Development, Administration and Police Departments. Staff from these departments provided valuable technical advice as well as review of the final document to assure that the master plan is in concert with other City plans such as the Comprehensive Plan, Transportation System Plan and Storm Water Management Plan. The

Police Department offered valuable advice on security, especially within the Greenway where the trail route nears the new Police Facility.

In June, the Recreation and Parks Board reviewed the Greenway Master Plan and unanimously voted to recommend approval to the City Council. The Master Plan defines five "regional" planning units that include North, Central and South along Mill Creek as well as the Southwest Tributary and Goose Creek Tributary.

The primary facility throughout the trail system is a paved "spine" trail. This trail is proposed as eight to 12 feet in width, paved with painted white "fog" lines on the right and left. Trail amenities proposed along the route include benches, directional signs, historic and natural interpretation areas and trailheads.

The Greenway has great potential to provide off-road and non-motorized transportation to many destinations in Woodburn. Trails will connect residential neighborhoods with each community park, the Downtown core, schools including Woodburn High School, the Valor/Heritage campus, the French Prairie/Lincoln campus, Washington Elementary School and the Woodburn campus of Chemeketa Community College.

The 1999 Parks and Recreation Comprehensive Plan Update indicates that southern portions of Woodburn east of the Union Pacific Railroad and west of Hwy. 99E are deficient in neighborhood parkland. Hermanson Parks I & II could be developed to help alleviate this shortage.

The plan proposes a six-year capital improvement plan that totals \$159,750. Further analysis of costs to completely construct the facilities proposed in the plan will take place when the Parks and Recreation Comprehensive Plan is updated later this year.

Funding for these projects is available through a variety of grant sources that includes the State's Recreational Trails Program, Local Government Grant Program and the Federal Land and Water Conservation Fund. Funding for environmental enhancement projects proposed within the plan is also available through a variety of public and private grant sources including agencies such as the Department of Fish and Wildlife and Oregon Water Resources Board.

A notice of public hearing to be held before the Planning Commission on March 9, 2006 and to be held before the City Council on April 24, 2006 was published in the Woodburn Independent in compliance with City ordinances. The Mill Creek Greenway Master Plan was made available for public review at City Hall. This proposal is being processed as a Type V legislative application that requires the Planning Commission to make a recommendation on the proposed Mill Creek Greenway Master Plan to the City Council. The City Council is the final decision maker. Public hearings on the proposed legislative land use amendment are

scheduled before the Planning Commission on March 9, 2006 and the City Council on April 24, 2006. As required by the Woodburn Development Ordinance, the City Council initiated this legislative land use amendment by resolution on January 9, 2006.

**III. APPLICABLE APPROVAL CRITERIA:**

- A. City of Woodburn Comprehensive Plan - Chapter IX.R. Recreation and Parks Goals and Policies and Chapter X.F. Open Space / Parks
- B. City of Woodburn Parks and Recreation Comprehensive Plan Update
- C. Woodburn Development Ordinance Section 4.1